



GOVERNMENT OF WEST BENGAL

Department of Personnel and Administrative Reforms

Common Cadre Wing, STATE SECRETARIAT

NABANNA, 7th Floor, Room No. 703

325, Sarat Chatterjee Road, Howrah-711 102

No. : 74-PAR(CCW)/Estt.
3P-02/2025

Date : 19.03.2025

ORDER

The following Head Assistants, borne in the Secretariat Common Cadre of Head Assistants, and at present posted as such in the Departments/Offices as mentioned in Column No. 3, are hereby transferred to the Departments/Offices mentioned in Column No. 4, in the interest of public services, with immediate effect and until further orders.

Sl. No.	Name of the Head Assistants	Present Posting in	Posted on Transfer to
1	2	3	4
1.	Shri Sunit Kumar Dey	Personnel & Administrative Reforms	Finance
2.	Shri Supriya Gautam	Fire & Emergency Services	Land & Land Reforms and Refugee Relief & Rehabilitation
3.	Shri Rakesh Bhattacharyya	Animal Resources Development	Correctional Administration

Sd/-

**O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal**

No. : 74/1(13)-PAR(CCW)/Estt.

Date : 19.03.2025

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint / Deputy /Assistant Secretary, _____ Department;
He/She is requested to release the employee concerned immediately.
6. The Joint / Deputy / Assistant Secretary, _____ Department;
7. The D.D.O., _____ Department;
8. P&AR Department, General Cell/Training Cell;
9. Shri _____, H.A., _____ Department;
He is directed to join his new assignment immediately.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P&AR Department;
12. The IT Cell of this Department;
13. Guard File

**O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal**