



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms

(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102

No. 67 - PAR(CCW)/Estt.
3P-01/2025

Date : 13.03.2025

ORDER

The following 24 (twenty four) Head Assistants, borne under Secretariat Common Cadre of Head Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Section Officers**/ equivalent posts, under the pay structure of W.B.S.(ROPA) Rules,2019 in the Level 12B (44800-115700) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Smt. Rituparna Chanda Kundu, Disater Management & Civil Defence	08.02.2025	Micro, Small and Medium Enterprises & Textiles
2.	Shri Santanu Mukherjee, Urban Development & Municipal Affairs	25.02.2025	Urban Development & Municipal Affairs
3.	Shri Sandip Mandal, Land & Land Reforms and Refugee Relief & Rehabilitation	25.02.2025	Finance
4.	Shri Alokmay Jana, Higher Education	25.02.2025	Science & Technology & Bio-Technology
5.	Shri Sabyasachi Banerjee, Finance	25.02.2025	Finance
6.	Shri Tapas Kumar Mondal, (SC) Correctional Administration	25.02.2025	Urban Development & Municipal Affairs
7.	Shri Sekhar Pakray, (SC) Correctional Administration	25.02.2025	Forest
8.	Shri Anindya Bhattacharya, Public Health Engineering	26.02.2025	Panchayats & Rural Development
9.	Shri Abhishek Mitra, Finance	27.02.2025	Finance
10.	Shri Mainak Mukherjee, Urban Development & Municipal Affairs	27.02.2025	Urban Development & Municipal Affairs
11.	Shri Sukhendu Mondal, Finance	27.02.2025	Finance
12.	Shri Chandan Chattopadhyay, Urban Development & Municipal Affairs	27.02.2025	Micro, Small and Medium Enterprises & Textiles
13.	Shri Tapas Tikadar, (SC) Home & Hill Affairs	27.02.2025	Home & Hill Affairs
14.	Shri Gurucharan Kisku, (ST) Land & Land Reforms and Refugee Relief & Rehabilitation	27.02.2025	Land & Land Reforms and Refugee Relief & Rehabilitation
15.	Shri Debashis Sur, Public Works	28.02.2025	Personnel & Administrative Reforms
16.	Shri Sibsankar Pal, Land & Land Reforms and Refugee Relief & Rehabilitation	28.02.2025	Labour
17.	Shri Gopesh Kumar, Finance	28.02.2025	Agriculture

Sl. No.	Names and Departments of the Head Assistants	Date of Effect	Departments / Offices where services are placed
18.	Shri Sankar Dey, Higher Education	28.02.2025	Power
19.	Shri Arunava Majumdar Public Works	28.02.2025	Public Works
20.	Shri Dipankar Prasad Kumar, Co-Operation	28.02.2025	Industry, Commerce & Enterprises
21.	Shri Subrata Ghosh, Home & Hill Affairs (CMO)	28.02.2025	Home & Hill Affairs
22.	Shri Subhas Chandra Biswas, (SC) Parliamentary Affairs	28.02.2025	Finance
23.	Shri Prabir Kumar Mondal, (SC) Irrigation & Waterways	28.02.2025	Fisheries, Aquaculture, Aquatic Resources & Fishing Harbours
24.	Smt. Zirihiri Mandi, (ST) Higher Education	04.03.2025	Judicial

Their seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.


Sd/-

OSD & E.O. Assistant Secretary
to the Government of West Bengal

No.67/1(13)-PAR(CCW)/Estt. Date: 13.03.2025

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhawan, 3rd Floor (East Side), 11A, Mirza Ghalib Street, Kolkata-700087.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhawan, 2nd& 3rd Floor (West Side), 11A, Mirza Ghalib Street, Kolkata-700087.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Joint /Dy./Assistant Secretary, _____ Department. He /She is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint Secretary / Dy. Secretary/Assistant Secretary, _____ Department.
7. The D.D.O., _____ Deptt., with request to issue LPC in respect of the employee(s) concerned.
8. General Cell / Training Cell, P&AR Department.
9. Shri/ Smt. _____, Head Assistant _____ Department. He/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
11. The Promotion & Gradation List Cell, P and A.R. Department, C.C. Wing.
12. The IT Cell of this Department.
13. Guard File.


OSD & E.O. Assistant Secretary
to the Government of West Bengal