

**NOTICE INVITING ELECTRONIC TENDER**

**OFFICE OF THE WEST BENGAL STAFF SELECTION COMMISSION**

**Notice Inviting e-Tender No.WBSSC/SEC/NIEt-01(e) /2024-25**

E-Tender is invited by the Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission (WBSSC), Mayukh Bhavan, 3<sup>rd</sup> Floor, Salt Lake, Kolkata-700091 from reputed, bonafide, financially sound Private Security Agencies having sufficient experience in execution of the following works. (Submission of Bid through Online)

Sl No	Name of the work	Service charges. (Including 18% GST) (Rs.)	Earnest Money Deposit (Rs.)	Price of Tender documents (Rs.)	Period of Completion
1	Engagement of <b>Security Personnel (21 nos.) without Arms</b> for guarding arrangement round the clock at the following offices of the West Bengal Staff Selection Commission:-  i) Main office, Mayukh Bhawan, 3rd Floor, Salt Lake, Kolkata-700091  ii) Strong Room, Jalasampad Bhavan, Ground Floor, Kolkata-700091.  iii) Camp Office, Utility Building, 2nd Floor, Action Area-IIC, New Town, Kolkata-700161.	Percentage (%) of Service Charge in Figures to be entered by the Bidder from 0% upto 10 % (ten) percent.	<b>Rs. 1,11,787.00</b> (Rupees One lakh eleven thousand seven hundred eighty seven) only	Rs. 2,500.00 (As will be specified by the authority for each set, to be paid only by the successful bidder during the time of agreement).	<b>12 Months (365 Days)</b>

- 1) In the event of e-filing, intending bidders may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Class-III Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money through the following payment mode as per Finance Department Order No. **3975-F(Y) dated 28<sup>th</sup> July, 2016** (Annexure-A) :-

**Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.

- 2) Both **Technical Bid** and **Financial Bid**, duly digitally signed, are to be submitted concurrently in the website <http://wbtenders.gov.in>.

- 3) Submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 16 of this NieT.
- 4) Tender documents may be downloaded from website as mentioned.
- 5) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority i.e., **West Bengal Staff Selection Commission**. The decision of the **West Bengal Staff Selection Commission** will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 6) **Scope of work:-**
- a) Engaging of security guard and security supervisor as per duty allocated by the concerned officer of **West Bengal Staff Selection Commission** in three shifts at various locations under the jurisdiction of **West Bengal Staff Selection Commission**. Only the Security personnel as per in the duty chart will be allowed at the point / location during duty hours.
- b) After office hours all lights, fans & A.C. should be put off, office chambers and premises shall be properly locked.
- c) During duty hours security guard should be properly dressed.
- d) Duty hours will be in three shifts. If there be any change of security personnel, it should be intimated to the concerned officer of **West Bengal Staff Selection Commission** beforehand.
- 7) **General Terms & Conditions of Bid: -**
- a) The contract shall commence from the date of execution of the Contract Agreement by **Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission** with the Security Services providing Company / Agency and shall continue for a period of one year, unless it is terminated by this authority due to deficiency in Service / Sub Standard quality of deployed manpower / delay in payment / break of the terms and conditions of the Contract.
- b) The contract shall automatically expire after one year from the date of execution of the Contract Agreement.
- c) The agencies will be selected in two steps. If the agencies fulfil the technical criteria then they will qualify for the Price bid competition.
- d) **The agency should only quote their service charges in % (Percentage). The Service charge will be paid on the gross salary of all the security personnel deployed including GST & other taxes, if any.**
- e) The Service charge in percentage will vary from 0 (zero) to 10 (ten) percentage beyond which the offer will be treated as cancelled.
- f) Agency will pay wages to the Security Personnel as per the latest rates of wages provided by the Govt. of West Bengal. If the Govt. increases wages the concerned agency will have to give the same effect of increment on the wages.
- g) The agency will pay monthly wages along with PF, Bonus and ESI as per prescribed Rules of the Govt.
- h) The agency will provide two sets of dresses in an interval of 06 (six) months, Wind Cheater & Sweater in winter, Umbrella & Rain Coat in rainy season, Torch etc.
- i) The intending bidders have to deposit a sum of **Rs. 1,11,787/- (Rupees One Lakh eleven thousand seven hundred eighty-seven) only** as earnest money through e-tender payment gateway payable at Kolkata. It will be converted into Security deposit for the successful bidder.
- j) The agency will pay the monthly salary of security personnel within 5th day of every month. They will deposit the salary bill along with details of satisfactory payment to all the security personnel also with service charge on gross value of wages to **Secretary-cum-Controller of Examinations, West**

**Bengal Staff Selection Commission** which will be reimbursed along with service charge if the bill is found in order subject to availability of fund.

- k) The agency will provide Security Personnel at **offices of the West Bengal Staff Selection Commission** under the jurisdiction of **Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission**. The location of duty and number of Security Personnel is to be confirmed by the concerned official of **West Bengal Staff Selection Commission**. A tentative estimate of total number of security personnel is given in the SOQ which may vary by  $\pm 20\%$  (Twenty percentage).
- l) There shall be no provision of Arbitration.
- m) **In case, any intending Bidder quoted SERVICE CHARGE in column 13 of BOQ as ZERO value or negative value, his Bid shall be treated as null and void and CANCELLED by the Tender Inviting Authority. Therefore, no Bidder shall be allowed to provide FREE SERVICE by putting ZERO value in Column 13 of BOQ.**
- n) **INSTRUCTION TO BIDDERS**

General Guidance for e-Tendering:

Instructions /Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

**A.1. Registration of Contractor:**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-procurement system, through logging on the <https://wbttenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

**A.2. Digital Signature Certificate (DSC):**

Each contractor is required to obtain a Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause A.1. above. DSC is given as a USB e-Token.

**A.3.** The contractor can search and download N.I.T., Tender Document(s) and addenda and Corrigenda (if any) electronically from computer once he logs on to the website mentioned in Clause A.1. Using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

**A.4. Participation in more than one work:**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

**A.5. Submission of Tenders:**

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one is Technical Proposal & the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC). Virus-free scanned copy of documents are to be uploaded duly digitally signed. The documents will get encrypted (transformed into non-readable formats).

**8) Eligibility criteria for participation in the tender.**

i. Working Security Agency of PWD, PHED and other Govt. Departments having experience of completion with satisfaction (as prime contractor) in respect of similar nature of work during the last 5 (five) years with at least one work of having magnitude of 5 lakhs will have to be submitted. Authentic documents in original, from the concerned authority for the same in support of the above credential as non-statutory documents; or

In case of running works, only those tenderers who will submit the certificate of running works being done satisfactorily from the concerned authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the agency. i.e. the tenderer.

ii. Pan Card, Income Tax Acknowledgement Receipt for the latest Assessment Year duly audited, P.T. Deposit Challan for the year 2024-25, GST Registration Certificate are to be submitted as non-statutory documents. ESI & Provident Fund Registration Certificate also to be submitted.

iii. Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.

iv. Intending agency must not be blacklisted by any Govt./Govt. Undertaking company during last 03 (three) years from the date of notice for this tender.

v. **Intending Security agency having valid license for Security Services from Home Department.**

vi. Intending agency must have an office in Kolkata.

vii. **Joint Ventures/MOU will not be allowed.**

viii. All the participants / tenderers shall have to submit **satisfactory completion certificate** from the competent officers concerned. The certificate will contain the following points:-

- a) Name of work:
- b) Name of Agency.
- c) Total work value (Rs.)
- d) Date of commencement & completion of work.
- e) Details regarding issue of dress, shoes & socks, lathi, whistle, torch etc. Also a line of confirmation about the timely payment of monthly Salary & bonus @ 8.33% during festival season including deposition of E.P.F & E.S.I of the guards as per prescribed rules & regulations.

The participant not submitting such completion certificate which are mentioned above shall not qualify technically / shall be rejected.

9) The offer shall remain valid for **180 days** from the date of opening of the tender.

10) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund. Subject to deduction of security deposit, progressive payment may be made.

11) No claim for interest or compensation will be entertained in respect to any money or balance of payment which would be due or alleged to be due to the contractor owing to any dispute between the contractor and **West Bengal Staff Selection Commission** or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.

12) Payment for the works done by the contractor will be based on recorded and accepted terms and conditions put for payment to be invariably made by putting signature (with seal) of the contractor (or his / their authorized representative).

13) **Idle labour, idle rent and hire charges etc.:**

No claim of any category and type on this ground shall be entertained. The contractor and Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission shall make every effort that such situation does not arise.

14) **Security Deposit:**

Retention money towards performance Security amounting to 8% (*eight percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit. The defect liability period for such maintenance works shall be 03 (three) months from the date of completion.

15) **Performance Guarantee:**

Performance Guarantee amounting to **Rs. 1,00,000.00 (Rupees One Lakh)** only will have to be deposited by the selected Agency at the time of execution of agreement through Demand Draft or Banker's Cheque in favour of **Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission**, on any nationalized bank payable at Kolkata, which shall be retained by the Authority and will be released after 06(six) months of completion of the work.

16) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	26.09.2024
2	Documents download start date (Online)	27.09.2024 at 11.00 A.M.
3	Documents download end date (Online)	19.10.2024 at 2.00 P.M.
4.	Bid submission start date (Online)	27.09.2024 at 11.00 A.M.
5.	Bid submission closing date (Online)	19.10.2024 at 2.00 P.M.
7.	Bid opening date for Technical Proposals (Online)	21.10.2024 at 2.00 P.M.
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course
9.	Date for opening of Financial Proposal (Online).	Will be intimated in due course

- 17) (a) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 8% will be deducted from on-going bills of the total value of work done.
- (b) The security deposit of the successful tenderer will be refunded after defect liability period as stipulated in relevant clause of the tender documents.
- 18) The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, Notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 19) Income Tax, GST and other Taxes & Charges as admissible will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills.
- 20) Payment to the workers @ minimum wages as per latest Government Order has to be made within the 10<sup>th</sup> day of the next month. Bonus @ 8.33% of the minimum wage has to be paid to the individual worker before Durga Puja / Eid festival.
- 21) EPF & ESI subscription of the workers need to be deposited within the 15<sup>th</sup> day of the next month.
- 22) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.
- 23) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the West Bengal Staff Selection Commission. West Bengal Staff Selection Commission reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 24) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.

- 25) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 26) **The intending tenderers are required to quote the rate *online*.**
- 27) Contractor shall have to comply with the provisions of (a) the Contract Labour (Regulation Abolition) Act, 1970, (b) Apprentice Act, 1961 and (c) Minimum Wages Act, 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 28) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 29) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 30) If any discrepancy arises between two similar clauses on different notifications, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 31) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911(ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by **Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission**, on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).
- 32) **Qualification criteria:**

The Tender Inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NIeT.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice and attracted penal action against him/them as may be deemed fit by the Tender Accepting Authority.
- 33) **No. price preference and other concession will be allowed as per order no 8648-F(T) dated 12.10.2012.**
- 34) West Bengal Staff Selection Commission will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIeT. Rates should be quoted accordingly.
- 35) The address as furnished by the contractor shall be deemed as the postal address of his office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.

- 36) Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the '**Memorandum**' for the modification of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26<sup>th</sup> September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.
- 37) Any Corrigendum, notification in connection to this NIeT will be published in <https://wbtenders.gov.in>. The applicants are requested to please follow the websites for such notifications, corrigendum etc.
- 38) **The following LIVERIES to be provided to each Security Personnel from the Over Head expenditure:**

Overhead charges have been considered as 5% of the daily minimum wages for providing Liveries to the Security Personnel and other overhead expenditures. No deduction can be made from the daily minimum wages and other contributions of the Security Personnel for providing Liveries.

The following Liveries to be provided to each Security Personnel by the Agency (Intending Bidder) at the time of rendering service to the tender inviting authority from the Over Head Charges considered in the estimated amount put to tender :

- |   |  |
|---|--|
| 1. Uniform                                  | : 2 (Two) Sets.                          |
| 2. Shoes                                    | : 1 (One) Pair.                          |
| 3. Cap                                      | : 1 (One) number.                        |
| 4. Rain Coat                                | : 1 (One) number.                        |
| 5. Umbrella                                 | : 1 (One) number.                        |
| 6. Baton                                    | : 1 (One) number.                        |
| 7. Sweater (Warm Jacket)                    | : 1 (One) number.                        |
| 8. Identity Card to be issued by the Agency | : 1 (One) number.                        |
| 9. Two battery Torch                        | : 1 (One) number.                        |
| 10. Battery for Torch                       | : As required during the service period. |
| 11. Any other accessories                   | : As required as per actual.             |

**39) Additional Remarks in the Terms & Conditions :-**

**The existing Security Personnel as deployed by the existing Security Agency will not be replaceable at any circumstances.**

- 40) Payment of the work will be made subject to availability of fund.

Secretary-cum-Controller of Examinations,  
West Bengal Staff Selection Commission

Memo No.1731/1(3)-SSC/E-49/2024

Dated:-26.09.2024

Copy forwarded for information to:-

1. The OSD& Senior Special Secretary, P&AR Department.
2. The Special Secretary, P&AR Department.
3. The Project Coordinator/Sr, Director IT e-procurement and e- auction project NIC-WBSC, Kolkata .

**NOTICE INVITING ELECTRONIC TENDER**

**OF THE WEST BENGAL STAFF SELECTION COMMISSION**

**NOTICE INVITING ITEM RATE e-TENDER**

Notice Inviting e-Tender No. \_\_\_\_\_

**Schedule of Quantities**

**Name of work**

Engagement of **Security Personnel (21 nos) without Arms** for guarding arrangement round the clock at the following offices of the West Bengal Staff Selection Commission:-

- i) Main office, Mayukh Bhawan, 3rd Floor, Salt Lake, Kol-700091
- ii) Strong Room, Jalasampad Bhaban, Ground Floor, Kolkata-700091.
- iii) Camp Office, Utility Building, 2nd Floor, Action Area-IIC, New Town, Kolkata-700161.

Sl. No	Description of Item	Quantity	Unit	Payment Guidance
1	Engagement of <b>Security Personnel without Arms</b> for guarding arrangement round the clock at the offices of the West Bengal Staff Selection Commission for the period of 12 Months.	21	Nos.	As per circular/ notification of the labour commissioner, Govt. of West Bengal, minimum wages have to be paid to all the security personnel with enhanced rate from time to time,

- N.B: 1. Number of Security Personnel may vary within  $\pm$ ( Plus /minus) 20% (Twenty percent).
2. The agency will make payment of Salary to the security personnel (including supply of new dress material with shoes in year to every security personnel, new winter dress during winter, Torch, Umbrella / Rain Coat during rainy season as per direction of Engineer in Charge) also as per guideline of tender document.



**NOTICE INVITING ELECTRONIC TENDER**

**OF THE WEST BENGAL STAFF SELECTION COMMISSION**

**Annexure-I**

(To be submitted on the letter head of the bidder)  
**Notice Inviting e-Tender No. WBSSC/SEC/NIEt-01(e) /2024-25**

Technical Bid for Engagement of Security Guard at various location at West Bengal Staff Selection Commission (WBSSC)

**To**  
Secretary-cum-Controller of Examinations,  
West Bengal Staff Selection Commission (WBSSC)  
Maykh Bhavan, 3<sup>rd</sup> Floor, Kolkata-700091

**Sub:-** Engagement of **Security Personnel (21 nos.) without Arms** for guarding arrangement round the clock at the following offices of the West Bengal Staff Selection Commission:-

- i) Main office, Mayukh Bhawan, 3rd Floor, Salt Lake, Kolkata-700091
- ii) Strong Room, Jalasampad Bhavan, Ground Floor, Kolkata-700091.
- iii) Camp Office, Utility Building, 2nd Floor, Action Area-IIC, New Town, Kolkata-700161.

Sir,

1. Being duly authorized to represent and act for and on behalf of .....  
(herein the Company/Firm/ Agency) I,  
.....the undersigned hereby submit our N.I.e.T for security service of Manpower Service providing Company/Firm/Agency in response to notice inviting N.I.e.T. No. \_\_\_\_\_ vide Memo No.- \_\_\_\_\_ dated- \_\_\_ / \_\_\_ /2024.
2. The copy of relevant documents as detailed below are furnished herewith:

**INFORMATION SHEET/QUALIFYING CRITERIA**

(To be filled and submitted by the Company/Firm/ Agency along with copies of documents in support of the information furnished by the Company/Firm/ Agency)

**INFORMATION SHEET**

Sl No.	Particulars	Information to be furnished by the applicant	For use by Secretary-cum-Controller of Examinations, West Bengal Staff Selection Commission (WBSSC)
1.	Name of the Company/ Firm/ Agency		
Sl. No.	Particulars	Information to be furnished by the applicant	For use by Secretary-cum-Controller of

Seal & Signature of The Tenderer Secretary-cum-Controller of Examinations  
West Bengal Staff Selection Commission

			Examinations, West Bengal Staff Selection Commission (WBSSC)
3.	Address of the other offices/branches with Telephone No., Fax No., E-mail address etc.	Address: Tel No. with STD Code:  Fax No. with STD Code:  E-mail address:  Contact Persons with  Designation: (i)  (ii)	
4.	Ownership pattern i.e. proprietary concern/Partnership Firm / Pvt. Ltd. Co./Public Ltd. Co. etc. (with documentary evidence)		
5.	Detailed profile of the organization, Management, Manpower, specialization of staff, variety of services etc.		
6.	Self attested copies of all applicable licenses of issuing authority.		
7.	i) Professional Tax R C No.		
	ii) Registration for EPF		
	iii) Registration for ESI		
	iv) Registration with Labour Department for Contract labour(regulation and abolition) Act 1970 & rules(Copies attached)		
8.	Shops & Establishment Registration No. (Copies attached)		
9.	i) PAN		
	ii) Last three year's Income Tax Return (Copied attached)		
10.	CIN No.		
<b>QUALIFYING CRITERIA</b>			
<b>SI No.</b>	<b>Particulars</b>	<b>Particulars</b>	<b>Particulars</b>
11.	Document showing that the		

Seal & Signature of The Tenderer Secretary-cum-Controller of Examinations  
West Bengal Staff Selection Commission

i.	Agency is a registered organization and working in the state.		
ii.	Is in this business for at least last 03 (three) years.		
iii.	The agency is not blacklisted by any Govt. Organization / PSU / Autonomous Body / Corporation / Local Body.		
iv.	Agency is having an office in Kolkata.		
12.	Turnover in last 03 (three) Financial Year i. e. 2020 -2021, 2021 -2022 & 2022 - 2023 as per audited Profit & Loss Account (Annual Turnover for the last three years should not be less than Rs.50 Lakh.  Please enclose:-		
i.	Last 03 (three) years' Audited Profit & Loss A/c. and Balance sheet.		
13.	Document showing work experience of providing security guard in any Govt. Organization during last 03 (three) years. completion certificate from the concerned / competent officer. The certificate will contain the following points. a) Name of work: b) Name of Agency. c) Total work value (Rs.) d) Date of commencement & completion of work.		

3. West Bengal Staff Selection Commission (WBSSC) is hereby authorized to conduct any inquiry/investigation to verify the statements, documents and information submitted in connection with the bid.

4. West Bengal Staff Selection Commission (WBSSC) and its authorized representatives may contact the following persons for any clarification:

Name of the contact person/s with designation  
**Seal & Signature of The Tenderer Secretary-cum-Controller of Examinations**  
West Bengal Staff Selection Commission

Address:

Phone No.

Fax No.

Email:

5. This company has not been blacklisted by any Govt. Organisation /PSU / Autonomous Body / Corporation / Local Body.
6. I affirm that we have read & understood the terms and conditions of the offer detailed in the notice inviting NIeT vide No.- \_\_\_\_\_ and hereby unequivocally and unconditionally accept the same & we will abide by all the terms and conditions as laid down in the said notice.
7. I hereby declare that the statements made & information provided are complete, true and correct in every aspect and any error or omission therein, accidental or otherwise will be sufficient justification for West Bengal Staff Selection Commission (WBSSC) to reject our NIeT and / or to cancel the award of the assignment.
8. The decision of West Bengal Staff Selection Commission (WBSSC) concerning this NIeT shall be final and binding on us.
9. West Bengal Staff Selection Commission (WBSSC) reserves the right of acceptance or rejection of any or all the NIeT without assigning any reason whatsoever.

Signature .....

Name.....

In the capacity of .....

Duly authorized to sign Proposal for and on behalf of .....(with Seal)

(Enclose authorization letter in original to be submitted with technical bid)