



**GOVERNMENT OF WEST BENGAL**  
DEPARTMENT of PERSONNEL & ADMINISTRATIVE REFORMS  
(COMMON CADRE WING)

**STATE SECRETARIAT, NABANNA, 7<sup>th</sup> Floor,**  
**325, Sarat Chatterjee Road, Howrah-711102.**

No. 264-PAR(CCW)/Estt.  
3P-03/2024

Date: 10.09.2024

**ORDER**

Smt. Swagata Dhara, Lower Division Assistant, borne under Secretariat Common Cadre of Lower Division Assistants and now posted as such in the Panchayats and Rural Development Department, is hereby appointed on promotion to officiate in the post of Upper Division Assistant under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Level-9 (Rs 28,900 – Rs 74,500), along with allowances as admissible from time to time under the orders of the Government, in Department of Paschimanchal Unnayan Affairs with effect from 16.05.2024, in the interest of public service, until further order(s).


Sd/  
OSD & EO Assistant Secretary to the  
Government of West Bengal

No. 264/1(13)-PAR(CCW)/Estt.

Date: 10.09.2024.

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata-700087.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata-700087.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, SUBHANNA, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No. 9, Block – DF, Sector-I, Bidhannagar, Kolkata-700064.
5. The Joint/Deputy/Assistant Secretary, Panchayats and Rural Development Department. He is requested to release the employee concerned within 10 working days from the date of issue of this order.
6. The Joint/Deputy/Assistant Secretary, Department of Paschimanchal Unnayan Affairs.
7. The Drawing and Disbursing Officer, Panchayats and Rural Development Department; with request to issue L.P.C. in respect of the employee concerned.
8. Smt. Swagata Dhara, LDA, Panchayats and Rural Development Department. She is directed to join her new assignment within 10 (ten) working days positively from the date of issue of this order.
9. The President/Secretary, The Bengal Secretariat Co-operative Society Limited.
10. The S.O., Promotion & Gradation list cell of this Department.
11. The IT Cell of this Department.
12. The Training Cell of this Department.
13. Guard File.

  
OSD & EO Assistant Secretary to the  
Government of West Bengal