



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
Common Cadre Wing, State Secretariat
NABANNA, 7th Floor, Room No. 703
325, Sarat Chatterjee Road, Howrah-711 102

No. : 202-PAR(CCW)/Estt.
3P-02/2020 (Pt-I)

Date : 24.07.2024

ORDER

The following 02 (two) Upper Division Assistants, borne in the Secretariat Common Cadre of Upper Division Assistants and who are now posted in the Departments/Offices mentioned against their names, are hereby appointed on promotion, in the interest of public service to officiate in the post of **Head Assistant**/equivalent post, under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Revised Level-10C (42,300-1,09,100) plus allowances as admissible from time to time under the orders of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s):-

Sl. No.	Names and Departments of the Upper Division Assistants	Date of Effect	Departments/Offices where Services are placed as Head Assistants
1	2	3	4
1.	Shri Dilip Purkait I&W	01.07.2024	Higher Education
2.	Shri Niranjana Pal L&LR & RR&R	01.07.2024	Home & Hill Affairs

Their seniority in the Secretariat Common Cadre of Head Assistants will be fixed accordingly.

Sd/-


**OSD & E.O. Assistant Secretary
to the Govt. of West Bengal**

No. : **202/1(13)-PAR(CCW)/Estt.**

Date : 24.07.2024

Copy forwarded for information and necessary/appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint / Deputy /Assistant Secretary, _____ Department;
He/She is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint / Deputy / Assistant Secretary, _____ Department;
7. The D.D.O., _____ Department, with request to issue LPC in respect of the employee(s) concerned;
8. P&AR Department, General Cell/Training Cell;
9. Shri/Smt. _____, U.D.A.,
_____ Department;
He/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P&AR Department;
12. The IT Cell of this Department;
13. Guard File.


**OSD & E.O. Assistant Secretary
to the Govt. of West Bengal**