



GOVERNMENT OF WEST BENGAL

Department of Personnel and Administrative Reforms

Common Cadre Wing, STATE SECRETARIAT

NABANNA, 7th Floor, Room No. 703

325, Sarat Chatterjee Road, Howrah-711 102

No. : 200-PAR(CCW)/Estt.
3P-02/2020 (Pt-I)

Date : 24.07.2024

ORDER

The following Head Assistant, borne in the Secretariat Common Cadre of Head Assistants, and at present posted as such in the Department/Office as mentioned in Column No. 3, is hereby transferred to the Department/Office mentioned in Column No. 4, in the interest of public services, with immediate effect and until further orders.

Sl. No.	Name of the Head Assistant	Present Posting in	Posted on Transfer to
1	2	3	4
1.	Shri Surajit Agarwala	Higher Education Department	Urban Development & Municipal Affairs Department (Municipal Affairs Branch)

Sd/-

O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal

No. : 200/1(13)-PAR(CCW)/Estt.

Date : 24.07.2024

Copy forwarded for information and necessary/ appropriate action/record to:-

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1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint / Deputy /Assistant Secretary, Higher Education Department;
He/She is requested to release the employee concerned within 10 working days from the date of issue of this order.
6. The Joint / Deputy / Assistant Secretary, Urban Development & Municipal Affairs Department;
7. The D.D.O., Higher Education Department;
8. P&AR Department, General Cell/Training Cell;
9. Shri Surajit Agarwala, H.A., Higher Education Department;
He is directed to join his new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P&AR Department;
12. The IT Cell of this Department;
13. Guard File.

O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal