

Government of West Bengal
Department of Personnel AND Administrative Reforms
Vigilance Cell
"Nabanna", 7th Floor
325, Sarat Chatterjee Road, PO- Shibpur, Dist- Howrah - 711 102

No. 03 -P&AR (Vig)

Date: 05.01.2024

ORDER

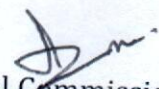
Subject: **Submission of Declaration of Immovable & Movable Property Return** in respect of **IAS Officers** of West Bengal Cadre

Consequent with letter from DoP&T with DO No. 6(2)/2023-EO (PR) dtd. the 18th December,2023 (copy enclosed), it is hereby brought to the notice of all the concerned officers that the last date for uploading the soft copy of the Immovable Property Return as stood on 01.01.2024 (for the year 2023) in the SPARROW Portal, in respect of the IAS Officers of Government of West Bengal, is **31st January, 2024**. The officers need not to send a hard copy of the same either to their Cadre or to DoP&T.

The last date of submission of **Hard Copy of Movable Property Return** (as stood on 31st March of every year) in respect of the IAS Officers of Government of West Bengal shall remain unchanged until further order and is required to be submitted to this department (in sealed cover) by **30th April, 2024**.

This is for information and necessary compliance.

Enclo: DO No. 6(2)/2023-EO (PR)
dtd. the 18th December,2023


Special Commissioner
to the Government of West Bengal

दीप्ति उमाशंकर, भा.प्र.से.
DEEPTI UMASHANKAR, IAS
स्थापना अधिकारी एवं अपर सचिव
ESTABLISHMENT OFFICER &
ADDITIONAL SECRETARY
Tel.: 23092370, Fax: 23093142
E-mail : eo@nic.in



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आज़ादी का
अमृत महोत्सव

Famohali M
Kumar
25/12/24

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSIONS
NORTH BLOCK NEW DELHI-110001
DO No. 6(2)/2023-EO(PR)
Dated, the 18 December, 2023

0146-OSD
5/1/24

Rup (Via)
5/1/24 SM' umm
PAR

10/SC(SM)
5/1/24

Dear Sir,

As you are aware, Rule 16(2) of AIS (Conduct) Rules, 1968 provides that every member of the Service shall submit an annual return in such form as may be prescribed by the Government in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.

In terms of the instructions vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 issued under this Rule, every member of the service is required to submit annual immovable property return by 31st January of the next year. Failure on part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for institution of disciplinary proceedings, among other things vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011, against them. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

This Department had vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 introduced online filing of IPR in respect of IAS officers w.e.f. 1st January, 2017 through the Module designed for the purpose. Through this Module, the officers can submit the IPR either electronically or upload scanned copy of the manually filled-in IPR. This online Module will close automatically after the prescribed timeline of 31st January, 2024 in respect of the calendar year 2023. The officers need not send a hard copy either to their Cadre or to DoPT.

I would, therefore, be grateful if you would issue necessary instructions to all IAS officers working in your Government and its various departments, to ensure that they submit their IPRs for the year 2023 (as on 01.01.2024) online in the IPR Module, as per the prescribed timeline.

With regards,

Yours Sincerely,

Deepti

(Deepti Umashankar)

Shri Hari Krishna Dwivedi,
Chief Secretary,
Government of West Bengal,
Writers' Building,
Kolkata - 700001.

