



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
Common Cadre Wing, State Secretariat
NABANNA, 7th Floor, Room No. 703
325, Sarat Chatterjee Road, Howrah-711 102

No. : 203-PAR(CCW)/Estt.
3P-02/2020 (Pt-I)

Date : 08.11.2023

ORDER

The following 10 (ten) Upper Division Assistants, borne in the Secretariat Common Cadre of Upper Division Assistants and who are now posted in the Departments/Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Head Assistant**/equivalent post, under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Revised Level-10C (42,300-1,09,100) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s):-

Sl. No.	Names and Departments of the Upper Division Assistants	Date of Effect	Departments / Offices where services are placed as Head Assistants
1	2	3	4
1.	Shri Palash Chandra Roy PUA	01.09.2023	Disaster Management And Civil Defence (Disaster Management Wing)
2.	Shri Rajarshi Chakraborty H&FW	01.09.2023	Higher Education
3.	Shri Sudip Dey IC&E	01.09.2023	Higher Education
4.	Shri Amit Banerjee L&LR & RR&R	01.09.2023	Home & Hill Affairs
5.	Shri Rabi Ranjan Hembram (ST) Labour	01.09.2023	State Vigilance Commission
6.	Shri Swapan Kumar Das (SC) H&FW	01.09.2023	Panchayats & Rural Development
7.	Shri Tapan Mondal (SC) F&S	01.09.2023	Public Works
8.	Shri Brojendra Nath Sarkar (SC) UD&MA	01.09.2023	Technical Education, Training & Skill Development
9.	Shri Sandeep Dhara UD&MA	07.09.2023	Personnel & Administrative Reforms
10.	Shri Surajit Ranjan Roy DM&CD	12.09.2023	Urban Development & Municipal Affairs

Their seniority in the Secretariat Common Cadre of Head Assistants will be fixed accordingly.


Sd/-
OSD & E.O. Assistant Secretary
to the Govt. of West Bengal

No. : 203/1(13)-PAR(CCW)/Estt.

Date : 08.11.2023

Copy forwarded for information and necessary/appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint / Deputy /Assistant Secretary, _____ Department;
He/She is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint / Deputy / Assistant Secretary, _____ Department;
7. The D.D.O., _____ Department, with request to issue LPC
in respect of the employee(s) concerned;
8. P&AR Department, General Cell/Training Cell;
9. Shri/Smt. _____
U.D.A., _____ Department;
He/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P&AR Department;
12. The IT Cell of this Department;
13. Guard File.


**OSD & E.O. Assistant Secretary
to the Govt. of West Bengal**