

Government of West Bengal
Department of Personnel and Administrative Reforms
IAS Cell, Nabanna, 7th Floor, Room No.708,
325, Sarat Chatterjee Road, Howrah-711102

No. 118 (11) -PAR(IAS)/5C-04/22

Dated : 19.01.2023

From: O.S.D & ex-officio Senior Special Secretary to the Government of West Bengal

To : The District Magistrate,

_____ District

Sub: Sending Assessment Report of Regular Recruit IAS Probationers of 2021 batch-Regarding

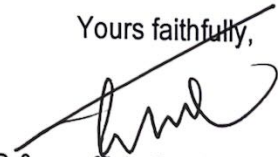
Sir / Madam,

In enclosing herewith a blank format of Assessment Form for Direct Recruit IAS Probationers of 2021 Batch, I am directed to request you to send Assessment Report of respective IAS Probationer, as indicated in the table below, within 30/04/2023, positively :

Sl. No.	Name of the IAS Probationers	District Posting	Sl. No.	Name of the IAS Probationers	District Posting
1	Shri Abhishek Shukla	Paschim Medinipur	8	Ms. Priya Yadav	Howrah
2	Ms. Ahinsa Jain	Hooghly	9	Shri Ravi Kumar Meena	Purba Medinipur
3	Shri Bharat Singh	South 24 Parganas	10	Shri Subhankar Bala	Purba Bardhaman
4	Shri Dhumal Pratik Ashok	Bankura	11	Ms. Tenzyn Semkyi Ogen	Jalpaiguri
5	Dr. Shubham Maurya	Nadia	12	Shri Vidhu Shekhar	Murshidabad
6	Md. Manzar Hussain Anjum	North 24 Parganas	13	Shri Vivek Pankaj	Cooch Behar
7	Shri Mithun Biswas	Bibhum			

Enclos : As stated above

Yours faithfully,


O.S.D & ex-officio Senior Special Secretary
to the Government of West Bengal

No. 118 (11) /1(2)-PAR(IAS)/5C-04/22

Dated : 19.01.2023

Copy forwarded for information & necessary action to:

1. O.S.D to Chief Secretary & Under Secretary, Home & Hill Affairs Department ;
2. The IT Cell of this Department for uploading in the website

O.S.D & ex-officio Senior Special Secretary
to the Government of West Bengal

ASSESSMENT FORM FOR PROBATIONERS IN I.A.S.

(FOR DIRECT RECRUITS)

PART I (FACTUAL)

1. Name :

2. Date of Birth :

3. Year of allotment :

4. Period of Probation :

5. Date of commencement of probation (i.e. Date of joining) :

6. Due date of termination of probation :

7. Date of Termination of probation :

8. Extension, if any, with particulars. :

9. No. of days of leave taken during Probation :

10. Previous Service if any prior to joining the IAS : -

Assessed by:

Dated:

Approved by:

Dated:

Training in the State Performance during the District Training

Efforts made to acquire knowledge relevant to the job :

2. Power of Comprehension :

3. Spirit of Enquiry :

4. Quality of output :

5. Work habits and attitude :

(i) Initiative :

(ii) Self-reliance :

(iii) Thoroughness :

(iv) Resourcefulness :

(v) Interest in work :

(vi) Punctuality :

(vii) Whether methodical and orderly :

6. Stability :

(i) Poise :

(ii) Fairness :

(iii) Dependability :

7. Whether independent charge was given and if so :

(a) Decision making ability :

(b) Ability to evaluate projects or schemes :

(c) Ability to plan and programme :

(d) Quality of judgement :

8. Efforts made to acquire sufficient knowledge of local languages:

9. Knowledge of revenue and other local laws for the time being in force:

10. Performance in State Training Institute (where applicable) :

11. Efforts made to imbibe the ethos and culture of the State of allotment :

12. General comments (General appraisal of the officer's good and bad qualities in narrative form particularly those related to character, integrity and ability to correct himself when faults are pointed out) :

Signature : _____

Designation : _____