

DECLARATION OF FAMILY*

[Under rule 7.1(e)(1) & 7.1(e)(2) of West Bengal Services (Death-cum-Retirement Benefits) Rules, 1971]

Sl. No.	Name	Relationship	Date of birth

* Family includes the followings of a Government Servant, namely :-

1. For the purpose of Death Gratuity :-
 - (i) Wife in the case of male Officer;
 - (ii) Husband in the case of female Officer;
 - (iii) Sons including stepsons;
 - (iv) Unmarried and widowed daughters (including step daughters)
 - (v) Brothers below the age of 18 years and unmarried or widowed sisters;
 - (vi) Father;
 - (vii) Mother;
2. For the purpose of family pension :-
 - (i) Wife in the case of male Officer;
 - (ii) Husband in the case of female Officer;
 - (iii) Minor sons including adopted sons;
 - (iv) Unmarried minor daughters including adopted daughters;
 - (v) Dependent parents.

N.B. : It shall be incumbent upon the employee concerned to report to the head of Office, in writing, any omission or addition that may occur subsequently in order to keep the statement of family members updated.

Place :

(Signature in full)

Dated :

Designation:

Witness :

Signature in full

Designation

1.

2.

Counter signature of the Head of Department/Office