



Government of West Bengal
Department of Personnel and Administrative Reforms
Training Cell
State Secretariat, Nabanna, 7th Floor,
325, Sarat Chatterjee Road, Howrah – 711 102.
Ph No. 033- 2253 5281; e-Mail: wbpar.trainingcell@gmail.com

No. 168- PAR (Trg)/HR/O/3T-33/2019

Dated, Howrah, the 20th day of September, 2019.

NOTICE

As per decision of the Competent Authority, a two-week in-service training programme for 20 (twenty) West Bengal Civil Services (Exe.) is being organized by this Department, in collaboration with the O. P. Jindal Global University (OPJGU), Sonapat, Haryana from 25th, November, 2019 to 6th December, 2019, comprising a domestic leg from the 25th November to the 29th November, 2019 at OPJGU and a foreign leg from the 2nd December to the 6th December, 2019 at the Lee Kuan Yew School of Public Policy (LKYSPP) at National University of Singapore (NUS).

The officers belonging to West Bengal Civil Services (Exe.) who have completed at least 16 (Sixteen) years but less than 20 (Twenty) years of continuous and satisfactory service as on 01/01/2019, and, have 5 (Five) years service still to put on, are requested to convey their willingness for participation in the above mentioned training programme, in writing, to: i) the Principal Secretary to the Government of West Bengal, Department of Personnel and Administrative Reforms, State Secretariat, Nabanna, 325, Sarat Chatterjee Road, Police Station – Shibpur, Howrah – 711 102, in writing; ii) e-mail at wbpar.trainingcell@gmail.com of this Department, as per format annexed.

The last date and time to convey their willingness is 30th September, 2019 till 16-00 hrs./ 4: 00 PM.


Special Secretary

Department of Personnel and Administrative Reforms.

Name (In BLOCK Letters)	
Date of Birth [DD/MM/YYYY]	
Designation	
Year of allotment	
Date of joining the service [WBCS (Exe.)]	
Presently posted as	
Residential Address (In BLOCK Letters)	
Passport No. and the date of validity	
Contact Details (with e-mail address)	
Participation in any Government Training programme (GoI/ State Govt./ UT Govt.) till date	Yes/ No
If Yes, details of such programme	

Full signature of the applicant (with date)