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F.No. 11059/01/2014-AIS-III

Government of India

Ministry of Personnel, PG and Pensions

Department of Personnel & Training

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North Block, New Delhi

Dated: 30<sup>th</sup> March, 2020

To,

The Chief Secretaries of States / UTs

Subject: Extension of timelines for recording of PAR for the year 2019-20 in respect of AIS officers by the reporting / reviewing / accepting authorities – reg.

Sir /Madam,

I am directed to refer to the relevant provisions for recording of PAR under AIS(PAR)Rules, 2007 as amended including also the provisions regarding the reporting/ reviewing/ accepting authorities to record PAR not after one month of their retirement and also to this Department's letter of even number dated 27.03.2020.

2. In view of the pandemic caused by spread of COVID-19 and the consequent nation-wide lockdown, AIS officers are involved in various activities relating to management and control of the pandemic, continuance of essential services and maintenance of law & order etc. Further, most of the government offices, except those involved in essential services and law order, are either closed or working with skeletal staff strength. In light of the exigent situation, the timelines for online generation of PAR and submission of self - appraisal for the year 2019-20 have meanwhile been extended upto 1<sup>st</sup> June and 30<sup>th</sup> June, 2020 respectively vide this Department's letter of Even number, dated 27.03.2020.

3. Accordingly, in order to incorporate provisions to overcome any practical difficulty for reporting, reviewing and accepting authorities towards recording the PARs in view of existing cut-off dates prescribed for reporting, reviewing and acceptance of PAR, it has now been decided with the approval of competent authority, to revise the existing cut-off dates prescribed for reporting, reviewing and acceptance of PAR for the year 2019-20, in relaxation of Rule 5(1) read with Schedule 2 of AIS(PAR)Rules so as to give sufficient time to each authority, as indicated below:-

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Activity	Cut off dates	
	Existing	Revised
Appraisal by Reporting Authority	31 <sup>st</sup> July, 2020	31 <sup>st</sup> August, 2020
Appraisal by Reviewing Authority	30 <sup>th</sup> September, 2020	15 <sup>th</sup> October, 2020
Appraisal by Accepting Authority	31 <sup>st</sup> December, 2020	31 <sup>st</sup> December, 2020

4. Further, it has also been decided with the approval of competent authority, that irrespective of their date of retirement, the reporting /reviewing /accepting authorities retiring from 29.02.2020 to 30.06.2020, shall be allowed to record PAR for the year 2019-20 beyond the extant timeline of one month after their retirement, but within two months after 30<sup>th</sup> June, 2020, the revised date for submission of self - appraisal (i.e. upto 31<sup>st</sup> August, 2020), in relaxation of Rule 7A of AIS(PAR) Rules as amended. However, for the reporting / reviewing / accepting authorities retiring in July, 2020 or thereafter, Rule 7A of AIS(PAR)Rules shall continue to be applicable.

5. The aforesaid relaxation is accorded as one-time measure only.



(Khushboo G Chowdhary)

Deputy Secretary to the Government of India

Tele: 011-23092483

**Copy for information and necessary action to:-**

- (1) All the Ministries / Department of Government of India
- (2) The Ministry of Home Affairs, being cadre controlling authority for IPS, North Block, New Delhi.
- (3) The Ministry of Environment, Forest & CC, being cadre controlling authority for IFoS, Lodhi Road, Jor Bagh, New Delhi.
- (4) NIC, DOPT - for uploading on the website of DOPT.
- (5) ADG Media, Ministry of Home Affairs, New Delhi - for wide circulation



(Khushboo G Chowdhary)

Deputy Secretary to the Government of India