



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102

No. **162 -PAR(CCW)/Estt.**
3P-01/2020

Date : 22.09.2022.

ORDER

The following Head Assistant, borne under Secretariat Common Cadre of Head Assistants and who is now posted in the Department / Office mentioned against his name, is hereby appointed in the interest of public service to officiate in the post of **Section Officer/** equivalent post, under the pay structure of W.B.S.(ROPA) Rules,2019 in the Level 12B (44800-115700) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned in column-4 with effect from the date in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistant	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Sitanshu Sekhar Das UD & MA	14.06.2022	Micro , Small & Medium Enterprises & Textile

His seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.

Sd/-

OSD & E.O. Assistant Secretary
to the Government of West Bengal

No. **162 /1(13) -PAR (CCW)/Estt.**

Date : 22.09.2022.

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Joint Secretary/Dy. Secretary/Assistant Secretary, UD & MA Department. He is requested to release the employee concerned within 10 working days from the date of issue of this order.
6. The Joint Secretary/Dy. Secretary/Assistant Secretary, MS & ME & T Department.
7. The D.D.O., UD & MA Deptt., with request to issue LPC in respect of the employee concerned.
8. General Cell / Training Cell, of this Department.
9. Shri Sitanshu Sekhar Das, Head Assistant , UD & MA Department. - he is directed to join his new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
11. The Promotion & Gradation List Cell, P and A.R. Department ,CC Wing.
12. The IT Cell of this Department.
13. Guard File.

OSD & E.O. Assistant Secretary
to the Government of West Bengal