

FORM – 'B'

STATEMENT OF MOVABLE PROPERTY ON *FIRST/ APPOINTMENT FOR* THE YEAR

(1) Name of Officer (in full)

and service to which the officer belongs

(2) Present post held

(3) Cadre of the State on which borne & year of allotment

(4) Present Pay.....

(i) Cash, Bank Balance, Credit, Insurance Policies, Shares, Debentures etc.

Sl. No.	Description of item	Value (Rs.)	If not in own name state in whose name (wife, child, dependant, other relation or benamdar) the asset is	Date & manner of acquisition	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

Signature : _____

Date : _____

*In-applicable clause to be struck off.

Contd.....P/2

(2)

Notes :- (1) This Declaration form is required to be filled in and submitted by every member of the Indian Administrative Service/Indian Police Service serving in connection with the affairs of the State of West Bengal as per direction of the Government of West Bengal, in first

appointment to the service and thereafter by the 31st January of each year giving particulars of all movable properties, owned/acquired or inherited by him or held by him either in his own name or in the name of any member of his family or in the name of any other person, as they stood on the date of appointment or on the 1st January of the year concerned, as the case may be.

(2) The categories of assets mentioned in above heads are only illustrative and not meant to be exhaustive.

(3) In declaring shares and stock and other securities, jewellery, motor cars, motor cycles, refrigerators, other valuable articles, the actual price paid by the officer must be mentioned, whatever their face value or depreciation might be. In column 5 of the Form the manner of acquisition of the property should be clearly and unambiguously given i.e. whether the property was acquired by means of savings from the officer's salary or from income from any other source or by inheritance or by any other means to be specified. If a movable property is in the process of acquisition, for example a car or an air-conditioner or other pieces of furniture or jewellery are being paid for in instalments or mortgaged while being acquired, such properties should be entered upon in the Declaration Form with a statement in the remarks columns as to in what stage of acquisition the property is.

(4) In declaring Insurances Policies, the amount of Insurance, the name and address of the Company, the number of year during which premium have to be paid should be mentioned. Fully or partly paid-up policies, single or limited payment policies should be described as such. The names and addresses of the Banks of the Officer and his dependants together with the nature and number of the accounts should be given.

Contd.....P/3

(3)

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- (ii) Other movable (including jewellery and other valuables, motor vehicles, refrigerators and other articles of Rs. 10,000/- and over for each item). In all returns, the value of items of movable property worth less than Rs. 10,000/- in value may be added and shown as a lump sum. The value of articles of daily use such as clothes, utensils crockery and books need not be included in such returns.

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(1)	(2)	(3)	(4)	(5)	(6)

Signature : _____

Date : _____

*Inapplicable clause to be struck off.