

To,
The Principal Secretary to the Government of West Bengal
Department of Information Technology and Electronics,
4, Abanindranath Tagore Sarani (Camac Street)
Kolkata-700016.

Dated Kolkata, the 20th October, 2016.

Subject: Reporting to join as Deputy Secretary -regarding.
Reference: P & AR Department Notification No. 1389-PAR(WBCS) dated 29.09.2016.

Sir,

With reference to the above and in pursuance with the above mentioned Government Notification; I may kindly be allowed to join as Deputy Secretary in your esteemed Department in the forenoon of today i.e. on 20.10.2016.

I was released from my earlier assignment as Joint Director in the Directorate of Disaster Management in the afternoon of yesterday i.e. on 19.10.2016 vide their release order bearing number 1203/DDM dated 19.10.2016.

Hence, my joining report to duty at my new post may please be accepted and oblige.

Yours faithfully,
Sd/-
SANJAY KUMAR DAS
W.B.C.S. (Executive)
1996 Batch.

Accepted

Sd/-

Principal Secretary to Govt. of West Bengal.

IT & E Deptt.

Date: 20.10.2016.

Government of West Bengal
Department of Information Technology & Electronics
4, Abanindranath Tagore Sarani (Camac Street), 2nd & 7th Floor
Kolkata-700 016

No. 627/1(18) - Estt/IT/O/114/2016

Date: 03/11/2016.

Copy forwarded for information and taking necessary action to:

1. The Additional Chief Secretary to the Governor of West Bengal, Raj Bhavan, Kolkata-700001;
2. The Principal Secretary, P & AR Department, Government of West Bengal.
3. The Principal Secretary to the Hon'ble Chief Minister of West Bengal;
4. The Principal Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata-1;
5. The Pay & Accounts Officer, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata-1;
6. The Service Records & Accounts Cell, P&AR Deptt, Govt. of West Bengal;
7. The Sr. Personal Secretary to the Chief Secretary, Govt. of West Bengal;
8. The Joint Secretary, P & AR Department (IT Cell), Government of West Bengal;
9. The OSD & Ex-Officio Joint Secretary, P & AR Department (WBCS Cell), Government of West Bengal;
10. Shri Shibaji Ghosh, Private Secretary to the Minister -in-Charge, Information Technology and Electronics Department;
11. Sri Sanjay Kumar Das, WBCS(Exe.), Deputy Secretary, IT&E Deptt., Govt. of West Bengal
12. The OSD & DDO., Department of Information Technology & Electronics;
13. The DDO, Dte. of Disaster Management, Govt. of West Bengal-He is requested to issue LPC in due course;
14. P.A. to the Principal Secretary , IT&E Deptt., Govt. of West Bengal;
15. P.A. to the Commissioner , IT & E Deptt., Govt. of West Bengal;
16. Acting Arrangement File of this Department;
17. Personal File of Sri Sanjay Kumar Das, WBCS(Exe.), Deputy Secretary, IT&E Deptt.;
18. Guard File.


Deputy Secretary,
IT & E Department.