

Government of West Bengal
Public Works Department
Establishment Branch
Writers' Buildings, Kolkata-700 001

No.2996-E/E-IV/5A-03/2015

Date : 13.12.2016

MEMORANDUM

This is to inform all concerned that Sri Chandan Chakraborty, U.D.Assistant of Finance Department of this Government, borne in the Secretariat Common Cadre of Upper Division Assistant, has been appointed to officiate as Head Assistant on promotion under Public Works Department with effect from 01.11.2016 in pursuance of P &AR Department's C.C. Wing Order No. 152-PAR(CCW)/Estt./V-3/12(Pt.2) dated 29.11.2016.

Sri Chandan Chakraborty has joined the post of Head Assistant under Public Works Department in the **Forenoon on 05.12.2016** as per release order issued by Finance Department bearing no.6272-F(H) dated 05.12.2016. The service of Sri Chakraborty is hereby placed in the Leave Cell of Public Works Department with immediate effect and until further orders.

Self-
Assistant Secretary-II to the Govt of West Bengal,
Public Works Department
Date : 13.12.2016

No.2996/1(15)-E

Copy forwarded for information and necessary action to the:-

1. Principal Accountant General (A&E), West Bengal
2. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II
3. Joint Secretary(Personnel), Public Works Department
4. Deputy Secretary, Public Works Department
5. Assistant Secretary-III, Public Works Department
6. Assistant Secretary, P & AR Department, C.C. Wing, 325, Sarat Chandra Chatterjee Road, Howrah – 711 102.
7. Assistant Secretary, P & AR Department, I. T. Cell
8. Assistant Secretary, Finance Department, Audit Branch, Nabanna, Howrah – 711 102
9. Accounts Officer, Public Works Department
-He is requested to draw **salary of Sri Chandan Chakraborty**, Head Assistant, from this Department **w.e.f. January, 2017** as per order issued by Finance Department
10. Cash & Pay Section, Public Works Department
11. Leave Cell, Public Works Department
12. Registrar, Public Works Department, Writers' Buildings, Kolkata
13. OSD, Public Works Department, Writers' Buildings, Kolkata.
14. Cell-IV, Establishment Branch, Public Works Department
15. Sri Chandan Chakraborty, Section Officer, Public Works Department

GR/2016
Assistant Secretary-II to the Govt of West Bengal,
Public Works Department