

**FORM OF APPLICATION FOR AN ADVANCE FROM THE CENTRAL PROVIDENT FUND**

To: \_\_\_\_\_

\_\_\_\_\_

Sir,

I have the honour to apply for Refundable / non-refundable advance of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_) only from the sum at my credit in the  
General Provident Fund. I have correctly answered each and all the question below.

Yours faithfully,

Dated,

Signature :

Station :

Designation :

A/c. No. :

Address :

**QUESTIONS:**

**ANSWER:**

<p>1. What was the amount at your credit on the proceeding 31<sup>st</sup> Match? (To be supported by the deposit account in original last furnished by the A.G., West Bengal which will be returned after examination)?</p> <p>2. What are the reasons for which the advance is required? (If lengthy they should be stated separately).</p> <p>3. What is your present pay?</p> <p>4. a) Has any advance been previously taken? b) If so, have all advances been completely repaid? c) If so, when was the last repayment installment. (including interest) repaid? d) If previous advances have not been completely repaid how many more installments are due?</p> <p>5. In how many installments (including interest installment) do you propose to repay the advance? a) Date of birth b) Length of Service</p>	
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Recommendation of Superior Officer.

Signature

Designation