

Government of West Bengal

Office of the Additional District Magistrate and District Land and Land Reforms Officer Malda.

F.R.FROM NO. - 3

Certificate of Transfer of Charge (SEE RULE 61 OF WEST BENGAL, FINANCIAL RULES, VOL. 51)

Memo No. DLLRO(MLD) / 2137.

Dated Malda, the 5th September, 2016.

With reference to Rule 61 of the West Bengal Financial Rules Vol-01, we the undersigned have to report that we have this 5^{th} day of September, 2016 in the after-noon respectively handed over & taken over charge of the office of the District Land & Land Reforms Officer, Malda in the Malda District.

Notification No 1197-PAR(WBCS)/1D-223/16 dated 31/08/2016 issued by OSD & Ex- Officio Joint Secretary, Department of Home (P & AR), West Bengal read with Order No. 1076 Esst. / Dated 02.09.2016 of the District Magistrate, Malda,

Signature of the Relived Officer:

Name in Block letter : SRI KANCHAN CHAUDHURY, W.B.C.S. (Exe.)

Designation: Additional District Magistrate and District Land & Land Reforms Officer, Malda.

Signature of the Reliving Officer:

Name in Block letter

SRI DEBATOSH MANDAL, W.B.C.S. (Exe.)

Designation: Additional District Magistrate and District Land & Land Reforms Officer, Malda

Note :-

- 01) The occasion of the transfer of the charge should be treated briefly in the margin quoting the Govt. order or notification if already issued.
- 02) When signature of one of the officer is for delivering or receiving an additional charge, the "Additional or "Formal" when the transfer of charge is Technical should be noted against the signature of the officer.
- 03) If the reliving officer is joining a new station on return from leave on average pay of not more than 04 months or Earned Leave of not more than 90 days, the place of posting will be taken as the place of receiving order.

The place at which the order of appointment was received: Malda.

And with reference to rule 62(02) of the West Bengal Rules, Vol. 01, (the Relieving Officer) certify that, I have examined the accounts, counted the cash, inspected the stores counted, weighed & measured certain selected articles on order test the accuracy of the returns and that no discrepancy or defect has been found except: NIL

I also certify that, the state of records is satisfactory in Malda District.

Additional District Magistrate and District Land & Land Reforms Officer Malda

Copy forwarded for his kind information & taking necessary action to:-

- 01 The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1.
- 02 The Additional Chief Secretary to the Governor of West Bengal, Raj Bhavan, Kolkata-1.
- 03 The Principal Secretary to the Chief Minister, Govt. of West Bengal, Nabanna, Howrah-711102.
- DA The Principal Secretary to the Govt. of West Bengal, Transport Department.
- 05 The Deputy Secretary to the Govt. of West Bengal, Transport Department.
- 06 The Pay & Account Officer, Kolkata Pay & Accounts Office I / II, Kolkata .
- 7 The Joint Secretary to the Govt. of West Bengal, P&AR Department, IT Cell, Nabanna, Howrah.
 - 08 The Service Records & Accounts Cell, P&AR Department, Writers' Building, Kolkata-01.
 - 09 The Director of Land Records and Surveys and Joint Land Reforms Commissioner, West Bengal, 35-Gopal Nagar Road, Alipure, Kolkata - 27
 - 10 The Commissioner, Jalpaiguri Division, Jalpaiguri.
 - 11 The District Magistrate & Collector, Malda
 - 12 Sr. P.S. to Chief Secretary, Govt. of West Bengal, Nabanna, Howrah-711102.
 - 13 Sr. P.S. to Principal Secretary, P&AR Department, Nabanna, Howrah-711102.
 - 14 P.S. to OSD & Ex-Officio Jt. Secy. to the Govt. of W.B., P&AR DepTt, WBCS Cell, Nabanna,
 - 15 The Treasure Officer-I, Malda.
 - 16 Sri Debatosh Mandal, W.B.C.S.(Exe.)A.D.M & D.L. & L.R.O, Malda.
 - 17 Sri, Kanchan Chaudhury, W.B.C.S.(Exe.)A.D.M & D.L. & L.R.O, Malda.
 - 18 The Dy. D.L. & L.R.O, Malda.
 - 19 -20. The Sub-Divisional Land & land Reforms Officer, Malda(Sadar) / Chanchal.
 - 21. The DDO in the office of ADM & D.L. & L.R.O., Malda.
 - 22. The Confidential Assistant to the ADM & DL&LRO, Malda.

Additional District Magistrate and
District Land & Land Reforms Officer
Malda