

Government of West Bengal
Personnel & Administrative Reforms Department
Administrative Reforms Cell
"NABANNA", State Secretariat, 7th Floor
325, Sarat Chatterjee Road, Howrah – 711 102

No. 21-PAR(AR)/O/4G-1/2015.

Dated, the 7th January, 2016.

From : Shri S. K. Nandi,
Assistant Secretary to the
Government of West Bengal.

To : The Joint Secretary to the
Government of West Bengal,
Self Help Group & Self Employment Department,
~~New Secretariat Buildings,~~ 20. Abdul Hamid St.
N. S. Road, Kol-69
Kolkata – 700.001.

Sir,

I am directed to send herewith a petition of Smt. Sangeeta Prasad of Murshidabad along with its enclosures which is self explanatory.

You are, therefore, requested to kindly take immediate appropriate action on receipt of this letter and send the action taken report to the petitioner with an intimation to this Department.

Encl :- As stated.

Yours faithfully,

Sd/-

Assistant Secretary to the
Government of West Bengal

No. 21/1(2)-PAR(AR)/O/4G-1/2015.

Dated, the 7th January, 2016.

Copy forwarded for information to :-

- 1) Smt. Sangeeta Prasad, Mukundabagh Gram Panchayat, P.O.- Azimganj, District – Murshidabad, West Bengal.

For further correspondence, she is requested to contact with the recipient of this letter.

- 2) The IT Cell, P & A. R. Department, Writers' Buildings, Kolkata – 700 001 – to be uploaded on the website of this Department.

S. K. Nandi
Assistant Secretary to the
Government of West Bengal