

**No. 11059/04/2025-AIS-III**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**

North Block, New Delhi  
Dated the 16<sup>th</sup> May, 2025

To,

The Chief Secretaries of States / UTs

**Subject: Extension of timelines for recording of PAR for the year 2024-25 in respect of AIS officers (IAS / IPS / IFS) by the Reporting / Reviewing / Accepting authorities – reg.**

Sir / Madam,

I am directed to refer to the relevant provisions for recording of PAR under AIS (PAR) Rules, 2007 as amended from time to time. In this regard, reference is invited to the difficulties being faced by the AIS officers in submission of self-appraisal while recording PAR for year 2024-25.

2. Accordingly, the matter has been duly considered in this Department and it has been decided with the approval of the Competent Authority to extend the existing timelines for recording PAR for the year 2024-25 by 01 month, in relaxation of Rule 5(1) read with Schedule 2 of AIS (PAR) Rules and 7A so as to give sufficient time to each authority, as indicated below: -

Activity	Cut off dates	
	Existing	Revised
Self Appraisal for current year	31 <sup>st</sup> May, 2025	30 <sup>th</sup> June, 2025
Appraisal by Reporting Authority	31 <sup>st</sup> July, 2025	31 <sup>st</sup> August, 2025
Appraisal by Reviewing Authority	30 <sup>th</sup> September, 2025	31 <sup>th</sup> October, 2025
Appraisal by Accepting Authority	31 <sup>st</sup> December, 2025	31 <sup>st</sup> December, 2025

3. Notwithstanding anything contained herein, no remarks may be recorded after 31<sup>st</sup> December, 2025 in the PAR of AIS officers for the PAR year 2024-25, in accordance with the 2<sup>nd</sup> proviso of Rule 5(1) of the AIS (PAR) Rules, 2007, as amended.

4. The aforesaid relaxation is accorded as one-time measure only.



(Bhupinder Pal Singh)  
Under Secretary to the Government of India  
Ph:011-23093479

Copy for information and necessary action to:

1. All the Ministries / Department of Government of India
2. The Ministry of Home Affairs, being cadre controlling authority for IPS, North Block, New Delhi.
3. The Ministry of Environment, Forest & CC, being cadre controlling authority for IFS, Lodhi Road, Jor Bagh, New Delhi.
4. The Under Secretary, EO (PR) Section, DoP&T – for information and necessary action
5. NIC, DoP&T