



Government of West Bengal

Department of Personnel and Administrative Reforms

Common Cadre Wing

STATE SECRETARIAT

NABANNA, 7th Floor, Room No. 703

325, SaratChatterjee Road, Howrah-711 102

No. : 285-PAR(CCW)
G-1/15

Date: 07.05.2025

NOTICE

All the departments/offices under the Secretariat Common Cadre, West Bengal are hereby notified that the Draft Gradation List in respect of Lower Division Assistants is hereby being published.

All the Departments/Offices are requested to circulate this among the concerned employees for their appraisal.

All the LDAs are hereby requested to bring any anomaly/dispute found in the published Gradation List to the notice of this Department through proper channel along with authentic supporting document(s).

N.B.: The education qualifications have been enlisted as per available verified PVR in respect of the employees. If any up gradation is required, employees are requested to turn up as per memo . no. 321-PAR(CCW)/U-3/15 dated 31.08.2021 of this Department.

O.S.D. & E.O. Assistant Secretary
To the Government of West Bengal