

PROFORMA FOR POLITICAL CLEARANCE (No.EWD/28/06/08)

Imp : Lack of clarity / details, incomplete proforma, use of undefined abbreviations / acronyms etc. could cause delay in processing.

| | | |
|----|---|--|
| 1. | Visit of (Name & Designation of the senior-most) | |
| | Equivalent rank of GOI (e.g. Secretary / Additional Secretary / Joint Secretary) | |
| | Pay Scale | |
| 2. | Others joining the visit (names, designations, roles) | |
| | Confirmation the above contains complete list of all the visitors from your Ministry / Department / Agency | |
| | If not, then details of those in whose respect political clearance is likely to be sought separately | |
| | Justification why, instead of the visit, Indian Mission abroad cannot be asked to represent our interests | |
| 3. | Purpose / Place(s) /Country(ies) and Dates of visit | |
| 4. | Nature : Bilateral / Multinational / Private / Transit | |
| | Outcome anticipated from visit | |
| | Lost outcome if the visit is not undertaken / postponed | |
| 5. | Whether an invitation received from visiting countries. If so, details (Please enclose a copy) | |
| | If multinational event, level of participation from other countries | |
| 6. | Details of meetings fixed in countries / places being visited | |
| 7. | Whether concerned Indian Missions / Posts have been consulted on arrangement and meetings required. | |
| | Level at which administrative approval for the visit taken in the nodal organization | |
| 8. | Sources of funding for the visit. | |
| | If any foreign hospitality is proposed to be accepted, whether approval of MHA from FCRA angle has been obtained. | |

(Signature with Seal)

Contact Number :
E-mail Address (must) :