



GOVERNMENT OF WEST BENGAL

Department of Personnel and Administrative Reforms
Common Cadre Wing, STATE SECRETARIAT
NABANNA, 7th Floor, Room No. 703
325, Sarat Chatterjee Road, Howrah-711 102

No. : 42-PAR(CCW)/Estt.
3P-02/2025

Date : 21.02.2025

ORDER

The following Head Assistants, borne in the Secretariat Common Cadre of Head Assistants, and at present posted as such in the Departments/Offices as mentioned in Column No. 3, are hereby transferred to the Departments/Offices mentioned in Column No. 4, in the interest of public services, with immediate effect and until further orders.

Sl. No.	Name of the Head Assistants	Present Posting in	Posted on Transfer to
1	2	3	4
1.	Kazi Habibur Rahaman	School Education Department	Urban Development & Municipal Affairs Department
2.	Shri Pronab Biswas	Personnel & Administrative Reforms Department	Finance Department
3.	Shri Tirtha Prasad Bagchi	Finance Department	Land & Land Reforms and Refugee Relief & Rehabilitation Department
4.	Shri Sajib Kumar Barai	Finance Department	Correctional Administration Department
5.	Shri Debjit Chatterjee	Labour Department	Food & Supplies Department
6.	Shri Syamal Kumar Sen	Agriculture Department	Health & Family Welfare Department
7.	Smt. Moumita Bose (De)	Health & Family Welfare Department	Agriculture Department

conf

Sd/-

O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal

No. : 42/1(13)-PAR(CCW)/Estt.

Date : 21.02.2025

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata-87;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th& 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint / Deputy /Assistant Secretary, _____ Department;
He/She is requested to release the employee concerned immediately.
6. The Joint / Deputy / Assistant Secretary, _____ Department;
7. The D.D.O., _____ Department;
8. P&AR Department, General Cell/Training Cell;
9. Shri/Smt. _____, H.A., _____ Department;
He/She is directed to join his/her new assignment immediately.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P&AR Department;
12. The IT Cell of this Department;
13. Guard File.


**O.S.D. & E.O. Assistant Secretary
to the Govt. of West Bengal**