

F. No.11059/03/2024-AIS-III  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

\*\*\*\*

North Block, New Delhi  
Dated: 25<sup>th</sup> October, 2024

To,

The Chief Secretaries of States / UTs

**Subject:- Extension of timelines for recording of PARs for the year 2023-24 - reg.**

Sir / Madam,

I am directed to refer to DoPT's letters dated 27.05.2024, 28.06.2024 and 31.07.2024 regarding extension of timelines for recording of PARs for the year 2023-24. In this regard, it has come to notice that still some reporting officers have not recorded their remarks in PARs.

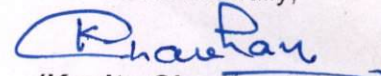
2. Accordingly, the matter has been duly considered in this Department and it has been decided to further extend the timelines of PAR in case of Reporting Authority only, as indicated below:

Activity	Cut off dates				Further revision of timelines of PARs
	Existing timeline as per AIS (PAR) Rules, 2007	Revised vide letter dated 27.05.2024	Revised vide letter dated 28.06.2024	Revised vide letter dated 31.07.2024	
Self Appraisal for current year	31 <sup>st</sup> May, 2024	30 <sup>th</sup> June, 2024	31 <sup>st</sup> July, 2024	15 <sup>th</sup> August, 2024	15 <sup>th</sup> August, 2024
Appraisal by Reporting Authority	31 <sup>st</sup> July, 2024	31 <sup>st</sup> August, 2024	30 <sup>th</sup> September, 2024	15 <sup>th</sup> October, 2024	15 <sup>th</sup> November, 2024
Appraisal by Reviewing Authority	30 <sup>th</sup> September, 2024	31 <sup>st</sup> October, 2024	30 <sup>th</sup> November, 2024	15 <sup>th</sup> December, 2024	15 <sup>th</sup> December, 2024
Appraisal by Accepting Authority	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024

3. It may be noted that upon the extension of the timeline for reporting officer, the auto-forwarded PARs would be revert back to same stage from which the PARs were auto-forwarded and the data entered after auto forwarding will also be elapsed. Therefore, if the reviewing authority has recorded the comment on the auto-forwarded PAR, it will elapsed and the reviewing authority has to record their comments again.

4. Notwithstanding anything contained herein, no remarks may be recorded after 31<sup>st</sup> December, 2024 in the PAR of AIS officers for the PAR year 2023-24, in accordance with the 2<sup>nd</sup> proviso of the AIS (PAR) Rules, 2007, as amended.

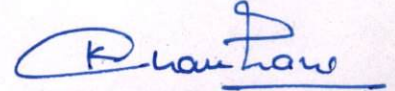
Yours faithfully,

  
(Kavita Chauhan)

Under Secretary to the Government of India  
Tel: 011-23094379

Copy for information and necessary action :-

- (1) All Ministries /Departments of Government of India.
- (2) Ministry of Home Affairs, being Cadre Controlling Authority for IPS, North Block, New Delhi.
- (3) Ministry of Environment, Forest & Climate Change, being Cadre Controlling Authority for IFoS, Lodhi Road, Jor Bagh, New Delhi.
- (4) The Under Secretary, EO(PR) Section, DOPT - for information and necessary action.
- (5) NIC, DOPT - for uploading on DOPT's website



(Kavita Chauhan)

Under Secretary to the Government of India

Tel: 011-23094379