



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
(COMMON CADRE WING)
STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102

No. 207-PAR (CCW)
4R-01/24

Date : 28.03.2024

From : O.S.D. & E.O. Assistant Secretary to the
Government of West Bengal.

To : The Joint/Deputy/ Assistant Secretary,
..... Department.

Sub : Seeking Report regarding the Absentee/Irregular Employees as per
Gradation List.

Sir/Madam,

With reference to the subject mentioned above, I am directed to request you to send the present status of employee(s), whose names and designations are annexed with this letter and to state whether any Departmental action had been taken/ being contemplated against such employees within a period of 15(fifteen) working days after receiving of this letter.

I am further directed to inform you that in absence of such report (s) proper action will be initiated.

Yours faithfully,

O.S.D. & E.O. Assistant Secretary to the
Government of West Bengal.

Date : 28.03.2024

No. 207/1(1)-PAR (CCW)

Copy forwarded for necessary action to:

1. IT Cell, P & AR Department, Writers' Buildings, Kolkata- 700 001

O.S.D. & E.O. Assistant Secretary

List of employees:

Sl. No.	Name of the Employee & Date of Birth and Administrative Deptt.	Designation	Status as Per Gradation List
1.	Shri Deendayal Tirkey (D.O.B.-04/06/1964) Food & Supplies	U.D.Assistant	Absent for long period
2.	Shri Subodh Chandra Mandi (D.O.B.-07/01/1970) Finance	U.D.Assistant	Absent for long period
3.	Shri Madan Goswami (D.O.B.-09/07/1964) Home & Hill Affairs	U.D.Assistant	Absent for long period
4.	Shri Saroj Kanti Majhi (D.O.B.-21.04.1976) Judicial	U.D.Assistant	Absent for long period
5.	Shri Subrata Chakraborty (D.O.B.-21/02/1971) Labour	U.D.Assistant	Absent for long period
6.	Shri Pratul Chandra Majumder (D.O.B.-02/08/1970) Home & Hill Affairs	U.D.Assistant	Under Suspension
7.	Shri Partha Pratim Nandi (D.O.B.-10/01/1974) Public works	U.D.Assistant	Departmental Proceeding Started
8.	Shri Swapan Kumar Halder (D.O.B.-15/06/1977) Planning & Statistics	U.D.Assistant	Vigilance Started
9.	Smt. Susmita Ghosal(Das) (D.O.B.-05/12/1977) Backward Classes Welfare	U.D.Assistant	Absent for long period
10.	Shri Nitai Ray (D.O.B.-10/11/1971) Animal Resources Development	U.D.Assistant	Vigilance Started
11.	Shri Tapas Chowdhury (D.O.B.-23/11/1969) Home & Hill Affairs	L.D.Assistant	Absent for long period
12.	Shri Bijan Kumar Mondal (D.O.B.-08/03/1964) Statistics & Programme Implementation	L.D.Assistant	Court Proceeding Started
13.	Shri Anindya Chatterjee (D.O.B.-01/12/1969) Transport	L.D.Assistant	Absent for long period
14.	Shri Arup Kumar Chatterjee (D.O.B.-12/08/1970) Animal Resources Development	L.D.Assistant	Absent for long period
15.	Smt. Mingma Dukpa (D.O.B.-27/07/1966) Land & Land Reforms and Refugee Relief & Rehabilitation	Typist Basic Grade	Prayed for resignation but has not been accepted



Sl. No.	Name of the Employee & Date of Birth and Administrative Deptt.	Designation	Status as Per Gradation List
16.	Shri Samir Das (D.O.B.-22.07.1971) Renewable & Non-Conventional Energy Resources	Typist Basic Grade	
17.	Shri Sujit Kumar Mahato (D.O.B.-25/11/1964) Land & Land Reforms and Refugee Relief & Rahabilitation	Typist Basic Grade	Absent for long period
18.	Shri Asit Kumar Das (D.O.B.-28/07/1964) Law	Typist Basic Grade	Absent for long period
19.	Shri Sourav Ghoshal (D.O.B.-04/10/1972) Higher Education	Typist Basic Grade	Absent for long period



O.S.D. & E.O. Assistant Secretary