

Government of West Bengal
Department of Personnel and Administrative Reforms
Training Cell
State Secretariat, Nabanna, 7th Floor,
325, Sarat Chatterjee Road, Howrah – 711 102
Ph No. 033- 2253 5281; e-Mail: wbpar.trainingcell@gmail.com

No. 127 -PAR (Trg)/HR/O/3T-37/2019

Dated, Howrah, the 27th of March, 2024

From: The Special Commissioner in the Dept. of Personnel & Administrative Reforms

To: Shri Hindole Datta, WBCS (Exe.)
Associate Professor, NDM & E.O. Spl. Secretary, Govt. of West Bengal
Netaji Subhas Administrative Training Institute, West Bengal,
FC Block, Sector – III, Salt Lake City, Kolkata – 700106.

**Sub: Non-Residential Training Programme for Newly Appointed L. D. Assistants
from 16-25 April, 2024 at NSATI**

In continuation of this Dept.'s earlier Memo No. 85-PAR(Trg)/HR/O/3T-37/2019 dated 4th March, 2024, the undersigned is directed to state that the following 30 (thirty) L.D. Assistants (table below) posted in various Departments of the West Bengal Secretariat have been nominated to undergo the induction training to be held at NSATI, WB, from 16th April, 2024 to 25th April, 2024 (8 working days) during office hours, as communicated vide his Memo No. 48-AP(HD)/2024 dated 18/03/2024. Departments may nominate any other untrained L.D. Assistant(s) who was/were appointed in the said post during the period from 21/12/2022 to 03/08/2023 if the L.D. Assistant(s) nominated hereinunder is/are unable to attend the said training.

Sl. No.	Name	Department
1.	Shri Sambuddha Chatterjee	Finance
2.	Smt. Kuheli Mondal	Do
3.	Shri Avishek Shaw	Do
4.	Smt. Saheli Das	Do
5.	Shri Sayan Misra	Do
6.	Smt. Tulika Das	Higher Education
7.	Smt. Rakhi Datta	Do
8.	Shri Sujay Modak	Do
9.	Shri Basudeb Baral	Do
10.	Smt. Shrabani Nath	Home & Hill Affairs
11.	Shri Arnab Naskar	Industry, Commerce & Enterprises
12.	Shri Prayas Ghosh	Do
13.	Shri Bidhan Sarkar	Do
14.	Shri Gopal Halder	Do
15.	Shri Sandip Pal	Land & Land Reforms & RR&R
16.	Shri Atanu Poria	Do
17.	Shri Sudip Bhore	Do
18.	Shri Saikat Som	Do
19.	Shri Satyajit Maity	Do
20.	Shri Dipankar Sen	Labour
21.	Shri Rupak Mukhopadhyay	Do
22.	Shri Tarit Shil	Do
23.	Shri Subhrabikash Biswas	Panchayat & Rural Development
24.	Smt. Papiya Bhowmick	Do

25.	Shri Anirban Bakshi	Do
26.	Smt. Dipa Biswas	Do
27.	Shri Sourav Roy	Tribal Development
28.	Shri Sumit Naskar	Do
29.	Shri Sourav Roy Sardar	Do
30.	Shri Subhajit Maity	Women & Child Dev. and Social Welfare

This nomination may please be accepted and the participants list may be sent to this department immediately after completion of the training, together with an appraisal on the trainees/ participants.

Sd/-
Special Commissioner

No. 127/1(9)- PAR (Trg)/HR/O/3T-37/2019

Dated, Howrah, the 27th of March, 2024

Copy forwarded to the Commissioner/ Special Secretary/ Joint Secretary,

.....Department, with the request to kindly allow the official(s) concerned to participate in the said training and send their details to NSATI (e-mail ID: atiwbtrainingcourse@gmail.com) in the following format **latest by 15th April, 2024** with an intimation to this Department (e-mail ID: wbparrainingcell@gmail.com). He/She is requested to nominate any other untrained L.D. Assistant(s) who was/were appointed in the said post during the period from 21/12/2022 to 03/08/2023 if the nominated L.D. Assistant(s) is/are unable to attend the said training.

Name of the Trainee	M/F	Name of the Dept.	Contact No. (Mobile No. with Whatsapp facility)	Correct Email id	Home Address

Sd/-
Special Commissioner

No. 127/2(30)- PAR (Trg)/HR/O/3T-37/2019

Dated, Howrah, the 27th of March, 2024

Shri/Smt.....
He/ She is requested to attend the above mentioned training with the prior approval of his/ her controlling authority and reach NSATI by 09: 00 AM on the first day of the said training. The particulars of this training are enclosed herewith.

Sd/-
Deputy Secretary

No. 127/3(2)- PAR (Trg)/HR/O/3T-37/2019

Dated, Howrah, the 27th of March, 2024

Copy forwarded for necessary action to:

1. The I. T. Cell of this Department to upload the Memo on the website of this Dept.
2. The Section Officer, Training Cell of this Department.

chice
27/03/2024
Deputy Secretary