



**GOVERNMENT OF WEST BENGAL**  
**Department of Personnel and Administrative Reforms**

(COMMON CADRE WING)

**STATE SECRETARIAT, NABANNA, 7<sup>th</sup> Floor,**  
**325, Sarat Chatterjee Road, HOWRAH-711 102**

No. **190 - PAR(CCW)/Estt.**  
3P-01/2020

Date : 22.11.2022.

**ORDER**

The following 11 (eleven) Head Assistants, borne under Secretariat Common Cadre of Head Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Section Officers/** equivalent posts, under the pay structure of W.B.S.(ROPA) Rules,2019 in the Level 12B (44800-115700) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Susanta De L & LR and RR & R	01.11.2022	Disaster Management & Civil Defence (Disaster Management Wing)
2.	Shri Kajal Sardar ( SC) P & AR	01.11.2022	Finance
3.	Shri Saibal Ghosh P & AR	15.11.2022	Agriculture
4.	Shri Sailesh Prasad Banerjee P & AR	16.11.2022	Finance
5.	Shri Kamal Saha Sundarban Affairs	16.11.2022	Fisheries, Aquaculture, Aquatic Resources & Fishing Harbours
6.	Shri Amit Kumar Ghosh MS & ME & T	16.11.2022	Public Works
7.	Shri Kunal Kumar Sinharay Home & Hill Affairs	16.11.2022	Finance
8.	Shri Tapas Kumar Malik ( SC) Stage Vigilance Commission	16.11.2022	Backward Classes Welfare
9.	Shri Somnath Chowdhury WRI & D	18.11.2022	Forest
10.	Shri Asoke Kumar Haldar(SC) Home & Hill Affairs	18.11.2022	Forest
11.	Shri Nupur Ranjan Banerjee Food & Supplies	21.11.2022	Judicial

Their seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.


**Sd/-**  
OSD & E.O. Assistant Secretary  
to the Government of West Bengal

No. 190/1(14)-PAR(CCW)/Estt.

Date : 22.11.2022.

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup>& 6<sup>th</sup> Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Joint /Dy./Assistant Secretary, \_\_\_\_\_ Department. He /She is requested to release the employee(s) concerned .
6. The Joint Secretary / Dy. Secretary/Assistant Secretary, \_\_\_\_\_ Department.
7. The D.D.O., \_\_\_\_\_ Deptt., with request To issue LPC in respect of the employee(s) concerned.
8. General Cell / Training Cell, of this Department.
9. Shri / Smt. \_\_\_\_\_, Head Assistant, \_\_\_\_\_ Department- he / she is directed to join his / her new assignment at an early date.
10. The Personal Secretary to the A.C.S., P and A.R. Department, Govt. of W.B.
11. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
12. The Promotion & Gradation List Cell, P and A.R. Department , C.C. Wing.
13. The IT Cell of this Department.
14. Guard File.

  
OSD & E.O. Assistant Secretary  
to the Government of West Bengal