

# GOVERNMENT OF WEST BENGAL

PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT, COMMON CADRE WING  
**STATE SECRETARIAT, NABANNA, 7<sup>th</sup> Floor,**  
325, Sarat Chatterjee Road, Howrah-711102.

## ORDER

No. **168 -PAR(CCW)/Estt.**  
3P-06/13(Pt-I)

Date : 27.12.2016.

The following 7 (Seven) Grade I Typists, borne under Secretariat Common Cadre of Grade I Typists and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Supervisory Grade Typist** under the pay structure of Pay Band-3 ( Rs. 7,100/- Rs. 37,600/-), with Grade Pay of Rs. 3,900/- plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3 until further order(s) :-

Sl. No.	Names and Departments of the Grade I Typists	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Sanjay Chaudhuri, Finance	01.12.2016	State Vigilance Commission
2.	Shri Tapas Dhar, Health & Family Welfare	01.12.2016	Technical Education, Training & Skill Development
3.	Shri Srikanta Das, Finance	01.12.2016	Home
4.	Shri Manatosh Roy, Panchayats & Rural Development ( Date Of Retirement : 31.8.2017 )	01.12.2016	Panchayats & Rural Development
5.	Shri Badal Chandra Das, Home	01.12.2016	Parliamentary Affairs
6.	Shri Pranab Kr. Poddar, Planning	01.12.2016	Higher Education
*7.	Shri Mantu Bandyopadhyay, Labour ( Date Of Retirement : 31.10.2017 )	01.12.2016	Public Works

Their seniority in the Secretariat Common Cadre of Supervisory Grade Typist will be fixed accordingly.

\*The incumbent who will retire within one year is likely to be reverted to the parent department when a vacancy will be available there.

Sd/- **D.Chowdhury**  
Deputy Secretary  
to the Government of West Bengal

No. **168/1(26) -PAR(CCW)/Estt.**

Date : 27.12.2016.

Copy forwarded for information and necessary/ appropriate action/record to :-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, IB Market, Salt Lake, Kolkata-700106.
4. The Joint Secretary/Dy. Secretary/Assistant Secretary, \_\_\_\_\_ Department. He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.

5. The Joint Secretary / Dy. Secretary/Assistant Secretary, \_\_\_\_\_Department.
6. The D.D.O., \_\_\_\_\_Deptt., with request to issue LPC in respect of the employee(s) concerned.
7. Shri / Smt \_\_\_\_\_Grade-I Typist  
\_\_\_\_\_ Department- he/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
8. The Sr. Personal Secretary to the Principal Secretary, P.& A.R. Department, Govt. of W.B.
9. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
10. The Promotion & Gradation List Cell, CC Wing, P & AR Deptt.
- ✓ 11. The IT Cell of this Department.
12. Guard File.

  
Assistant Secretary  
to the Government of West Bengal.

*Subd.*  
*27-12-16.*