

Government of West Bengal
Personnel and Administrative Reforms Department
Establishment Cell
Nabanna, 7th Floor
325, Sharat Chatterjee Road, Howrah-711 102.

No. 201 –PAR(Estt.)/MISC-03/2022

Date: 25.02.2022

From : Deputy Secretary to the
 Government of West Bengal

To : The Director of Information and Cultural Affairs, Govt. of West Bengal
 9th Floor, Nabanna, 325, Sharat Chatterjee Road, Howrah-711 102

Sub : Publication of Notice Inviting Tender for engagement of Supplier of Forms,
 Register, Stationary Articles etc. in a leading Bengali Daily

Sir,

I am directed to send herewith the Letter No. 431-WBIC/2M-01/2019 dated 23.02.2022 (copy enclosed) received from West Bengal Information Commission to take necessary steps for publication of the Notice in a leading Bengali Daily positively at the earliest.

Enclosure: As stated.

Yours faithfully,

Sd/-

Deputy Secretary
 to the Govt. Of West Bengal

No. 201/1(3) –PAR(Estt.)/MISC-03/2022

Date: 25.02.2022

Copy forwarded for information to:

1. The Deputy Secretary, West Bengal Information Commission.
2. The Deputy Secretary, IT Cell of this Dept.
 - With request to upload the enclosed Notice Inviting Tender along with Annexure-I, Annexure-II and Annexure-III in the official website of Personnel and Administrative Reforms Department.
3. Office Copy.

[Signature]
 Deputy Secretary
 to the Govt. Of West Bengal

WEST BENGAL INFORMATION COMMISSION

Khadya Bhaban,
11A, Mirza Ghalib Street,
Kolkata-700 087
Ph. No. (033)2252-0509
Fax No. (033) 2252-0501
Website : www.wbic.gov.in
E-mail : scic-wb@nic.in

No. 431-WBIC/2M-01/2019

DATE: 23.02.2022

From: The Deputy Secretary
West Bengal Information Commission,

To: The Special Secretary,
Personnel & Administrative Reforms Department,
Establishment Cell,
NABANNA, 325,
Sarat Chatterjee Road,
Howrah - 711 102.

SO, Secy.
24/02/2022
24/2/22

Sub: Arrangement of publication of Notice Inviting Tender for engagement of supplier of Forms, Register, Stationary Articles etc. in the West Bengal Information Commission.

Sir,

With reference to the subject mentioned above and in terms of Finance (Audit) Department's No. 5400-F(Y) dated 25.06.2012, I am directed to request you to take necessary steps for publication of the Notice Inviting Tender in a leading Bengali daily positively by 08.03.2022 with an intimation to this Commission.

The Notice Inviting Tender is as below:-

OFFICE OF THE WEST BENGAL INFORMATION COMMISSION
Tender No. 430-WBIC/2M-01/2019 date 23.02.2022
Tenders are invited from bonafide firms / Suppliers / Printing Press for item-wise rates for supply of stationary articles for the office of West Bengal Information Commission. Last date of submission of bid 23.03.2022. The details of the Tender Notice and items are available on the Commission's website i.e. www.wbic.gov.in

Encl: Tender No. 430-WBIC/2M-01/2019
date 23.02.2022

Yours faithfully

Deputy Secretary
West Bengal Information Commission

WEST BENGAL INFORMATION COMMISSION
Khadya Bhaban,
11A, Mirza Galib Street
Kolkata – 700087
Ph. No. (033)2252-0509; E- mail: scic-wb@nic.in

Memo No. 430 -WBIC/2M-01/2019

Date 23/02/2022

NOTICE INVITING TENDER

Sealed tenders are hereby invited by the undersigned from bonafide Agencies/Firms/Printing Press/Stationary articles suppliers/Co-operatives and other registered suppliers for supplying Stationary articles, Forms, Registers etc. as detailed in the enclosed list as per specification as noted against each article/item.

Time Schedules for the tender

Sl. No.	Details of Activity of Tender Procedure	Date & Time / Period
01.	Submission of Application for Tender Form at the office of the Undersigned	10/03/2022 to 22/03/2022 (except Saturday, Sunday & Govt. Holidays) During 10 am to 5.30 pm
02.	Issuance of Tender Form from the office of the Undersigned. (Tender forms may also be downloaded from the website of WBIC i.e www.wbic.gov.in)	10/03/2022 to 22/03/2022 (except Saturday, Sunday & Govt. Holidays) During 10 am to 5.30 pm
03.	Pre bid meeting to be held at office of Tender Inviting Authority	15/03/2022 at 1.00 p.m.
04.	Dropping of Sealed Tender at drop box of the office of the undersigned	10/03/2022 to 23/03/2022 (except Saturday, Sunday & Govt. Holidays) During 10 am to 5.30 pm
05.	Opening of Tender at the office of the undersigned	24/03/2022 at 1.00 pm
06.	Physical verification of Sample at the office of the undersigned	25/03/2022 at 1.00 p.m.

1. The Tenderer will submit the Tender along with application in Original letter head with full signature & Seal of the firm in a sealed envelope containing the sealed envelopes of - 1) The technical bid (in sealed envelope) and 2) The financial bid (in sealed envelope). NIT No. and name of the firm/tenderer should be written on all the sealed envelopes.
2. Technical bid shall consists of – (a) Application in original letter head (Annexure-I) (b) Self-attested photo copy of valid Trade License (c) IT return for last two years (A.Y 2020-21 & 2021-22), (d) P tax enrolment certificate along with latest challan (e) Valid GSTIN and latest return filed (f) PAN (g) EMD amounting to Rs 9,600/- (2% of Tender Value of Rs 4,80,000/-) (h) Check List (Annexure II) (i) Credential in form of payment/completion certificate from the Competent Authority including copy of work order of a completed single work having minimum value of 40% (Forty per cent) of the estimated amount put to tender during 3 (Three) years prior to the date of the issue of this Tender notice . OR
The intending bidder should produce credentials of 2 (Two) similar nature of completed works, each having a minimum value of 30% (Thirty percent) of the estimated amount put to tender during 3 (Three) years prior to the date of issue of this Tender. The period of three years as mentioned above means services rendered after March 2017.
3. Financial bid shall consist of Annexure-III in original letter head with seal and signature.
 - a) The unit rate should be quoted both in figures and words including GST and all other charges (if any). Bulk rate will not be considered if quoted

b) Bid should be signed by the authorised signatory with rubber stamp in all pages.

The rate should be quoted as per proforma (Annexure –III) given in the bid document and not in any other format. Bidders should strictly follow the said proforma, otherwise it will be treated as cancelled.

4. During the tender evaluation process, Technical Bid will be opened first and Financial Bid will be opened subsequently. Those bidders who have qualified in respect of the essential & other requirements in Technical Bid will be identified and their Financial Bid will be opened. The Financial Bid of those tenderer failing to meet the Technical & Other requirements of participating in the tender will not be opened and be rejected. Final selection of the lowest bidders in respect of Financial Bid is subject to further sample verification of the items offered by the tenderer. The tenderer offering the item found suitable and as being as per the tender specification will only be selected on the basis of physical verification.. In case it is found that 2 or more bidders have quoted same rate and that happens to be lowest, then lowest bidder will be decided by draw of lots. **THE DECISION OF TENDER SELECTION COMMITTEE WILL BE FINAL AND BINDING IN THIS MATTER.**

5. Rates accepted through tender will remain valid either for the period of one year (starting from the date of acceptance of tender) which may be extended up to further one year or maximum value up to Rs 4,80,000 in total volume (whichever earlier)

6. Order may be given as and when required for the enlisted materials to selected bidders throughout this period and within the said limit. The procurement will be made in phased manner or at a time subject to requirement during validity period. Quantity will be as per requirement. Requirement/ Quantity may be zero/nil for any item or items during the validity period.

7. The duly filled up tender documents will have to be dropped in drop box in the office of the undersigned **from 10.03.2022 to 23.03.2022 during office hour and technical bid will be opened on 24.03.2022 at 1.00 pm.** Financial bid will be opened for those bidders who will be treated as technically valid bidder. The Tender Documents received after scheduled time will be summarily being rejected without assigning any reason thereof.

8. No applications should be received after the schedule date and time. Incomplete tender will be rejected summarily.

9. Earnest money of Rs. 9,600/- (Rupees Nine Thousand Six Hundred only) in form of Demand Draft of any Nationalized Bank in favour of "Secretary, West Bengal Information Commission" payable at Kolkata, will have to be deposited with tender documents. The earnest money of L1 bidder will be converted into security money after acceptance of the tender. No interest should be given on the earnest money / security deposit money. The EMD of unsuccessful bidder will be returned back after completion of tender process. The EMD of the successful bidder will be returned after the completion of the validation of the tender period.

10. Registered SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and security deposit (EMSD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-1, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-F (Y) dated 20.05.2013.

11. During verification of tender documents, if it is found that any bidder has submitted forged or tempered documents then legal action will be taken and the said bidder will be black listed and EMD will be forfeited.

12. The bidder whose bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of acceptance.

13. The successful bidder will have to enter into an agreement to be furnished in a non-judicial stamp worth Rs 10 (Rupees Ten) only regarding terms and condition for supply of items.

14. Delivery should be done through bidder's own network to West Bengal Information Commission, Khadya Bhaban, 11 A, Mirza Galib Street, Kolkata 700087 and within specific date as mentioned in each order. Delivery challans to be submitted by the successful bidder after satisfactory delivery of Articles to the authority. No extra charges will be given for delivery. Payment will be made after satisfactory stock entry reports from the respective stores as well as successful installation report from respective authority if applicable. Tax deduction will be made as per financial rule.

15. Acceptance of lowest tender is not obligatory & the undersigned reserves the right to accept or to reject the tenders without assigning any reason.

16. The earnest money deposited will be forfeited in case of:

- i. The Vendor withdraws tender after opening or acceptance.
- ii. The selected Vendor fails to accept order, refuses to supply either wholly or partly.
- iii. The selected Vendor fails to supply within the date stipulated in the work order.

17. The undersigned reserves the right to forfeit the Earnest money and security deposit in the event of any short of breach of contract.

18. All the above terms & condition has to be accepted by the bidder.

Sd/-


Secretary,

West Bengal Information Commission

✓ Memo. No. 430/1(1)-WBIC/2M-01/2019

Date: 23/02/2022

Copy forwarded to the Special Secretary, Personnel and Administrative Reforms & e-Governance Department, Nabanna, 325, Sarat Chatterjee Road, Howrah – 711102 with a request to upload the NIT along with Annexure-I, Annexure-II and Annexure-III in the official website of Personnel and Administrative Reforms & e-Governance Department.


Deputy Secretary,

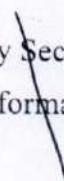
West Bengal Information Commission

Memo. No. 430 /2(4)-WBIC/2M-01/2019

Date: 23/02/2022

Copy forwarded for information to :-

1. The Sr. P.S. to Hon'ble State Chief Information Commissioner, West Bengal.
2. The Finance officer, West Bengal Information Commission.
3. The System Administrator, West Bengal Information Commission with a direction to upload the NIT along with Annexure-I, Annexure-II and Annexure-III in the official website of West Bengal Information Commission.
4. The Establishment Section, West Bengal Information Commission for displaying the NIT along with Annexure-I, Annexure-II and Annexure-III in the Commission's Notice Board.


Deputy Secretary,

West Bengal Information Commission

Annexure I
APPLICATION FORMAT (Form-I) on Letterhead of the firm

To
THE SECRETARY,
West Bengal Information Commission,
Khadya Bhaban,
11 A, Mirza Galib Street,
Kolkata 700087

Sub.: Application for Tender of Stationary articles, Forms, Registers etc.

Ref: NIT No. 430-WBIC/2M-01/2019 Date 23.02.2022

Sir,

Having examined the pre-qualification & other documents published in the NIT vide memo no 430-WBIC/2M-01/2019 Date 23.02.2022 I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of
..... in the capacity of
2. That I/We accept the terms and conditions as laid down in the NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/we shall abide by it throughout the tender period.
3. I am/We are offering rate(s) for the following item /items with manufacturing capacity and assured supply to the Secretary, West Bengal Information Commission, Khadya Bhaban, 11 A, Mirza Galib Street, Kolkata 700087.
4. In the event of being selected, I will supply the items within the stipulated period excepting the condition which is beyond our control.
5. We understand that:
(a) Tender Selection Committee/ Secretary, West Bengal Information Commission can amend the scope & value of the contract bid under this project.
(b) Acceptance of lowest tender is not obligatory and Tender Selection Committee/ Secretary, West Bengal Information Commission reserves the right to reject any application without assigning any reason.

Date :

**Signature of applicant including title and
capacity in which application is made.**

Mobile No. :

Annexure II
CHECK LIST

(IN A LETTER HEAD OF THE AGENCY OTHERWISE IT WILL BE TREATED AS CANCELLED)

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE / "NA" instead of keeping blank.]

1. Name of the work	Supplying of Stationary articles, Forms, Registers etc	
2. Tender Notice No	No. 430-WBIC/2M-01/2019 Dated 23.02.2022	
3. Last date of Bid submission	23/03/2022	
4. Name of the institution tendered for	WEST BENGAL INFORMATION COMMISSION	
5. EMD No. with Date.		
6. Are you exempted from EMD (Y/N)		
7. Documents submitted in support of exemption of EMD		
8. Name of the bidder in block letter		
9. Full address		
	E-Mail	
	Telephone No/ Mobile No	
10. Legal entity of the bidder whether Firm/ Society/ Company/ other entity		
11. Name of Trade Licence issuing Authority (with whom registered)		
12. TL License No.....	valid upto	
13. P.Tax enrolment No.	paid upto	
14. Name & address of the banker of the bidders		
15. Bank A/C No.		
16. Bank IFSC Code		
17. a) PAN No.		
b) GSTIN No.:		
18. Whether Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	Yes	No
19. Has the firm or principal employees convicted in or have pending in any court any vigilance matter. If yes, provide details.	Yes	No

20. Any litigation against the Firm or its proprietors or its principals? If yes, provide details	Yes	No
21. Any other relevant information wish to submit		

I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.

I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also do agree to abide by agreement as imposed by the Secretary, West Bengal Information Commission if declared successful in my bid.

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on. I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder Authorised
person & Seal

List of articles for which the tender is invited

Sl. No.	Item	Specification	Make	Rate including GST
	A. PRINTED & STATIONARY ITEMS			
1	Allpin	Per box		
2	Binder clip	Small, per box		
3	Binder clip	Medium, per box		
4	Binder clip	Big, per box		
5	Bodkin	Standard, per piece		
6	Bodkin (Mechanical)	Standard with handle, per piece		
7	Brown tape	Standard width, per piece		
8	Calculator	12 Digit with warranty, per piece		
9	Cellotape	Standard small, per piece		
10	Cellotape	Standard big, per piece		
11	Coffee Mug	Per piece		
12	Coffee	Packet / Sachet (1.5 gm)		
13	Correction Tape	Standard 5mmX6m, per piece		
14	Correction Pen	Per piece		
15	Cover File	4 folder, standard, per pack of 6		
16	Diary	Small & ordinary, per piece		
17	Diary	Medium & Executive, per piece		
18	Diary	Executive, per piece		
19	Diary (Note book)	Standard, per piece		
20	Envelope (Blank)	Brown, per 100 pieces (27.5 cm X 13.5 cm)		
21	Envelope (Blank)	White, per 100 pieces (27.5 cm X 13.5 cm)		
22	Envelope (Blank)	White & window, per 100 pieces (27.5 cm X 13.5 cm)		
23	Envelope (Printed)	White, printed with WBIC Name & address, per 100 pieces (37 cm X 26 cm) Approx		
24	Envelope (Printed)	White & small with window, printed with WBIC Name & address, per 100 pieces (28 cm X 13 cm) Approx		
25	Eraser (Per Piece)	Standard, per piece		
26	Electric Kettle	1 ltr. with warranty, per piece		
27	Executive Folder (Plastic)	Big & 1 side open, standard, per piece (37 cm X 28 cm)		
28	File Cover (Printed)	Standard & printed of different basic colours, per 100 pieces (35 cm X 26 cm) Approx		
29	Folder (Plastic)	Ordinary, per piece (36 cm X 26 cm)		

List of articles for which the tender bing invited

<u>Sl. No.</u>	<u>Item</u>	<u>Specification</u>	<u>Make</u>	<u>Rate including GST</u>
30	Gala	Per 12 pieces box		
31	Gum	Liquid, per 700 ml. bottle		
32	Gum Stick	Big, per piece		
33	Inclined Desk	Standard size, per piece (55cm X 39 cm)		
34	James Clip	Plastic body, per box		
35	Jhool Jharu	Per piece		
36	Knife	Paper cutter, per piece		
37	Letter Head	Printed in 80 GSM executive bond/royal, per 100 pieces pad		
38	Letter Head	Printed in 100 GSM executive bond/royal, per 100 pieces pad		
39	Letter Head	Embrosed printing of max. 20 letters in 80 GSM executive bond/royal, per 100		
40	Letter Head	Embrosed printing of max. 20 letters in 100 GSM executive bond/royal, per 100		
41	Lock and Key	3 lever, per set		
42	Lock and Key	5 lever, per set		
43	Lock and Key	7 lever, per set		
44	Liquid Metal Polish	Per100 ml. bottle		
45	Marker Pen	Different colours, per 10 pieces pack		
46	Moper	Standard, per piece		
47	Name Plate	Standard brass with max. 100 letters, per piece (30cm X 15cm)		
48	Name Plate	Standard fibre with max 100 letters, per piece (30cm X 15cm)		
49	Name Chart Board	Wooden, size not exceeding to 5ft X 2ft, per piece		
50	Name Chart Board	Fibre, size not exceeding to 5ft X 2ft, per piece		
51	Note Book	Standard size A304, per piece		
52	Note Book	Standard size A306, per piece		
53	Note Sheet (1st page)	Printed, per 100 pages		
54	Note Sheet (2nd page)	Per 100 pages		
55	Note Sheet (Half margin)	Per 100 pages		
56	Paper Shredder	Per piece		
57	Paper Weight (Fibre) (Per	Standard fibre, per piece		
58	Paper Weight (Glass) (Per	Standard glass, per piece		
59	Paper (A3)	White, 75 GSM, per rim		

List of articles for which the tender bing invited

<u>Sl. No.</u>	<u>Item</u>	<u>Specification</u>	<u>Make</u>	<u>Rate including GST</u>
60	Paper (A4 Size)	White, 75 GSM, per rim		
61	Paper (Legal)	White, 75 GSM, per rim		
62	Pen (Gel)	Blue/Black/Green/Red, per piece		
63	Pen (Ballpoint)	Blue/Black/Green/Red, per piece		
64	Pen (use and throw)	Blue/Black, per 20 pieces pack		
65	Pen (Highlighter) (Per Piece)	Different colours, per 5 pieces pack		
66	Pen Stand	Royal, per piece		
67	Pen Stand	Vertical Box/Round type, per piece		
68	Pencil	Per 10 pieces box		
69	Pencil Sharpner	Per dozen		
70	Pin Cushion	Standard, per piece		
71	Plastic Folder	2 side open ordinary, per piece		
72	Plastic Folder (Printed)	Standard & printed of different basic colours, per 100 pieces		
73	Plastic Folder (without printed)	Standard, per 100 pieces		
74	Puncher	Per Piece		
75	Refill (for Pen)	Blue/Black/Green/Red, per piece		
76	Refill (for Pen)	Blue/Black/Green/Red, per piece		
77	Rubber Stamp (one line)	Standard on wooden block, per piece		
78	Rubber Stamp (two line)	Standard on wooden block, per piece		
79	Rubber Stamp (three line)	Standard on wooden block, per piece		
80	Rubber Stamp (four line)	Standard on wooden block, per piece		
81	Rubber Band	Standard size, per Kg.		
82	Scale	1 ft. plastic body, per piece		
83	Scissor (Medium)	Standard, per piece (108 mm)		
84	Scissor (Large)	Standard, per piece (212 mm)		
85	Short Hand Book	Standard, per piece		
86	Stamp (two-four lines)	Standard, per piece		
87	Stamp Pad	Standard, per piece		
88	Stepler	Standard MINI10, per piece		
89	Stepler	Standard HSG10, per piece		
90	Stepler	Standard HD10D, per piece		
91	Stepler	Standard Jumbo, per piece		
92	Stepler Pin	Standard 10 mm, per box		

List of articles for which the tender is invited

<u>Sl. No.</u>	<u>Item</u>	<u>Specification</u>	<u>Make</u>	<u>Rate including GST</u>
93	Stapler Pin	Standard 13 mm, per box		
94	Stapler Pin	Standard 17 mm, per box		
95	Sticker	Standard, per 12 pieces page		
96	Sticky notes	Standard three colours, per pack		
97	Sticky notes	Standard square one-colour, per pack		
98	Table Lamp	Standard rectangular in shape with adjustable height fitted with LED lamp with warranty, per piece		
99	Tag	Per bundle		
100	Tea	Per Kg / Packet		
101	Thread Ball	Per 1 kg. packet		
102	Thread Ball (Jute)	Per 1 kg. packet		
103	Tonner Black	12A (Original)		
104	Tonner Black	30A (Original)		
105	Tonner Black	88A (Original)		
106	Tonner Colour	HPM176n (126A) (Original)		
107	Tonner Colour	HP CP1025nw / CP1025 (Original)		
108	Tonner Colour	HPDESKJET INK 2135 (Original)		
109	Visitor Slip	Printed, per 100 pieces pad (8 cm x 5.5 cm)		
110	Visiting Card	Printed, per 100 pieces box (9 cm x 5.5 cm)		
111	Wall Clock (Per Piece)	Standard square/round with warranty, per piece		
112	Writing Pad	Blank, 50 pages per pad (22 cm x 13.5 cm)		
113	Water Pad	Per piece		

	<u>B. FORMS, REGISTERS</u>			
114	Attendance Register	Standard 100 pgs, per piece		
115	Despatch Register	Standard 100 pgs, per piece		
116	Despatch Sheet	Standard, per 100 sheets		
117	Diary Register (Case book)	Standard 100 pgs, per piece		
118	File Register	Standard 100 pgs, per piece		
119	Issue Register	Standard 100 pgs, per piece		
120	Log Book	Standard 100 pgs, per piece		
121	Peon Book	Standard 100 pgs, per piece		
122	Stock Register	Standard 100 pgs, per piece		
123	Register	Standard 16 no., per piece		
124	Register	Standard 8 no., per piece		

List of articles for which the tender is invited

<u>Sl. No.</u>	<u>Item</u>	<u>Specification</u>	<u>Make</u>	<u>Rate including GST</u>
	<u>C. OFFICE CONSUMABLES</u>			
125	Acid	Per 500 ml. bottle		
126	Band Aid	Square, per piece		
127	Band Aid	Rectangular, per piece		
128	Battery	AA, per piece		
129	Battery	AAA per piece		
130	Battery	12V for calling bell, per piece		
131	Bathroom Cleaner (Floor)	Per 500 ml. bottle		
132	Bathroom Cleaner (sanitary)	Per 500 ml. bottle		
133	Bathroom freshner	10 gm, per piece		
134	Bathroom freshner	50 gm, per piece		
135	Bleaching Powder	Per kg.		
136	Bottle	1 litre, per piece		
137	Broom	Small, per piece		
138	Broom	Big, per piece		
139	Brush	Angular for cleaning of sanitary eqp., per		
140	Bucket	16 ltrs., per piece		
141	Bucket	20 ltrs., per piece		
142	Busket	Open & standard, per piece		
143	Calender Frame	Wooden, fitted with glass, 31"X22", per piece		
144	Calling Bell	Standard battery operated with warranty, per piece		
145	Coaster	Square, per 6 pcs. set		
146	Coffee	pack of 1.5 gm. X 50 sachet		
147	Coffee Mug	Standard, per piece		
148	Cleaner (glass, etc.)	500 ml. per bottle		
149	Cup with plate	Bone China, set of 6 pcs.		
150	Detergent Powder	Per kg.		
151	Dettol	Per 100 ml. bottle		
152	Door Mat	Big, per piece (4Ft. / 3Ft.)		
153	Dust Spoon	Standard, per piece		
154	Dustbin with lid	Standard, per piece		
155	Duster	Per piece		
156	Flask	1 ltr., per piece		
157	Floor Cleaner	Per 500 ml. bottle		

List of articles for which the tender bing invited

<u>Sl. No.</u>	<u>Item</u>	<u>Specification</u>	<u>Make</u>	<u>Rate including GST</u>
158	Glass (Drinking Water)	Per 6 pieces box		
159	Hand Gloves	Latex (Disposable, 100 Pc)		
160	Hand Sanitizer	100 ml (Liq.), per Bottle		
161	Hand Sanitizer	1 ltr. (Liq.), per Bottle		
162	Hand Sanitizer	5 ltr. (Liq.), per Bottle		
163	Hand Sanitizer	100 ml. (Gel), per Bottle		
164	Hand Sanitizer	500 ml. (Gel), per Bottle		
165	Hand Sanitizer	1 ltr. (Gel), per Bottle		
166	Hand Wash	Liquid, per 200 ml. bottle		
167	Head Cap	1 Pkt. (100 Pcs.)		
168	Insecticide (Black)	Liquid, per 625 ml. bottle		
169	Insecticide (Black)	Liquid, per 200 ml. bottle		
170	Insecticide (Red)	Liquid, per 625 ml. bottle		
171	Insecticide (Red)	Liquid, per 200 ml. bottle		
172	Mosquito Repelant Machine with cartidge	Standard, per piece		
173	Mosquito Repelant cartidge	Standard, per piece (45 MI.)		
174	Mug	Standard, per piece		
175	Musk	Cotton, Per Pc.		
176	Napthalene (Per Kg.)	Standard, per kg.		
177	Plate (Big)	Bone China, set of 6 pcs.		
178	Phenyle (Per Bottle)	Liquid, per 500 ml. bottle		
179	Rat Killer	Per pack		
180	Room Freshner	Standard of various fragranes, per piece (234 MI / 265 MI)		
181	Table Spoon (Per dozen)	Standard stainless steel, per dozen		
182	Surface Disinfectant Spray	225 MI. / 170 gm.		
183	Tea	pack of 25 tea bags.		
184	Tea (Green)	pack of 25 tea bags.		
185	Tissue Paper	Standard, per 50 pieces packet		
186	Tissue Paper	Standard moistened, per 25 pieces packet		
187	Towel	Small, per piece (2ft. / 1ft.)		
188	Towel	Large, per piece (4ft. / 3ft.)		
189	Tray	Small, per piece (12" / 10")		
190	Tray	Large, per piece (20" / 12")		
191	Spike Buster	Large, per piece (with 5 Mtr. wire)		