



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102

No. **203-PAR(CCW)/Estt.**
3P-01/2020

Date : 25.11.2021

ORDER

The following 2 (two) Head Assistants, borne under Secretariat Common Cadre of Head Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Section Officers/** equivalent posts, under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Level 12B (44800-115700) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Md. Arif Iqbal Finance	29.09.2021	Industry , Commerce & Enterprise
2.	Shri Atanu Dey School Education	01.11.2021	Health & Family Welfare

Their seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.

Sd/-

(Trinanjan Chakraborty)
OSD & E. O. Additional Secretary
to the Government of West Bengal

No. **203/1(14)-PAR(CCW)/Estt.**

Date : 25.11.2021

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Joint /Dy./Assistant Secretary, _____ Department. He /She is requested to release the employee(s) concerned .
6. The Joint Secretary / Dy. Secretary/Assistant Secretary, _____ Department.
7. The D.D.O., _____ Deptt., with request to issue LPC in respect of the employee(s) concerned.
8. General Cell / Training Cell, of this Department.
9. Shri _____, Head Assistant , _____ Department- he is directed to join his new assignment at an early date.
10. The Personal Secretary to the A.C.S., P and A.R. Department, Govt. of W.B.
11. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
12. The Promotion & Gradation List Cell, P and A.R. Department, C.C. Wing.
13. The IT Cell of this Department.
14. Guard File.

G. Sarda
Assistant Secretary
to the Government of West Bengal