

GOVERNMENT OF WEST BENGAL

PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT, (COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,

325, Sarat Chandra Chatterjee Road, HOWRAH-711 102

ORDER

No.152 -PAR(CCW)/Estt.

V-3/12 (Pt - 2)

Dated: 29.11.2016

The following 3 (three) Upper Division Assistants, borne under Secretariat Common Cadre of Upper Division Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Head Assistants**/equivalent posts under the pay structure of Pay Band-3 (Rs. 7,100/- - Rs. 37,600/-) (Minimum pay Rs. 11,720) with Grade Pay- Rs. 4,220/- plus allowances as admissible from time to time under the orders of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, until further order(s):

Sl. No.	Names and Departments of the Upper Division Assistants	Date of Effect	Department(s) / Office(s) where services are placed
1	2	3	4
1.	Shri Chandan Chakraborty, Finance	01.11.2016	Public Works
2.	Shri Avijit Chatterjee, Urban Dev.	01.11.2016	Municipal Affairs
3.	Shri Arvind Kr. Pandit, I&LR	01.11.2016	Public Enterprises & Industrial Reconstruction

2. Their seniority in the Secretariat Common Cadre of Head Assistants will be fixed accordingly.


Sd/- D. Chowdhury
Deputy Secretary to the
Government of West Bengal

No.152/1(20)-PAR(CCW)/Estt.

Dated: 29.11.2016

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, I.B. Market, Salt Lake, Kolkata-700 0106;
5. The Joint/Deputy/Assistant Secretary, _____ Department. This is obligatory to release the employee(s) concerned within 10 working days from the date of issue of this order;
6. The Joint/Deputy/Assistant Secretary, _____ Department;
7. The Deputy Secretary, P&AR Department., General Cell/Training Cell;
8. The Drawing and Disbursing Officer, _____ Department; with request to issue L.P.C. in respect of the employee(s) concerned;
9. Shri _____, UDA, _____ Department - he is directed to join his new assignment within 10 working days positively from the date of issue of this order;
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. The Promotion & Gradation list cell;
12. The IT Cell of this Department;
13. Guard File.


Assistant Secretary to the
Government of West Bengal