

Government of West Bengal  
Department of Personnel and Administrative Reforms  
(Common Cadre Wing)  
State Secretariat, NABANNA, 7<sup>th</sup> Floor  
325, Sarat Chatterjee Road, Howrah-711102

**No. 25 -PAR(CCW)/Estt.**  
3P-14/11(Pt - IV)

**Date: 23/02/2021**

**ORDER**

The following Lower Division Assistant, borne under Secretariat Common Cadre of Lower Division Assistants and now posted as such in the Department mentioned against his name in column 2, is hereby appointed in the interest of public service to officiate in the post of Upper Division Assistant occurred in the month of June, 2020 under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Level-9 (Rs 28,900 - Rs 74,500), plus allowances as admissible, from time to time under the orders of the Government, in the Department as mentioned against his name in column-4 with effect from the date noted in column-3, until further order(s):

Sl. No.	Name and Department of the Lower Division Assistant	Date of Effect	Department where services are placed
1	2	3	4
1	Shri Amitava Das, Finance	10.06.2020	Home & Hill Affairs

2. The seniority of Shri Das in the Secretariat Common Cadre of Upper Division Assistants will be fixed accordingly.
- \*\*3. Para (i) & Para (ii) of Memorandum No. 4851- F(H) Dated 04.08.2017 of the Finance Department is applicable in respect of Shri Das.

Sd/-  
**Trinanjana Chakraborty**  
OSD & EO Addl. Secretary to the  
Government of West Bengal

**No. 25 /1(14)-PAR(CCW)/Estt.**

**Date: 23/02/2021**

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, SUBHANNA, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No. 9, Block - DF, Sector-I, Bidhannagar, Kolkata-700064.
5. The OSD & EO Additional Secretary, Department of P and AR, General Cell.
6. The Joint/Deputy/Assistant Secretary, Finance Department. It is obligatory to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint/Deputy/Assistant Secretary, Home & Hill Affairs Department.
8. The Drawing and Disbursing Officer, Finance Department; with request to issue L.P.C. in respect of the employee(s) concerned.
9. Shri Amitava Das, LDA, Finance Department. He is directed to join his new assignment within 10 working days positively from the date of issue of this order.
10. The President/Secretary, The Bengal Secretariat Co-operative Society Limited.
11. The S.O., Promotion & Gradation list cell of this Department.
12. The IT Cell of this Department.
13. The Training Cell of this Department.
14. Guard File.

*RAC*  
Deputy Secretary to the  
Government of West Bengal