



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
Common Cadre Wing, State Secretariat
NABANNA, 7th Floor, Room No. 703
325, Sarat Chatterjee Road, Howrah-711 102

No. : 24 -PAR(CCW)/Estt.
3P-02/2020

Date : 22.02.2021

ORDER

The following 03 (three) Upper Division Assistants, borne under Secretariat Common Cadre of Upper Division Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Head Assistant / equivalent post**, under the pay structure of W.B.S. (ROPA) Rules, 2019 in the Level-10C (41,800 - 1,07,700) plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Upper Division Assistants	Date of Effect	Departments / Offices where services are placed as Head Assistants
1	2	3	4
1.	Smt. Indrani Datta W&CD&SW	01.01.2021	Technical Education, Training & Skill Development
2.	Shri Ashis Chattopadhyay H&FW	01.02.2021	Technical Education, Training & Skill Development
3.	Shri Gobinda Halder (SC) PWD	01.02.2021	Industry, Commerce & Enterprises

Their seniority in the Secretariat Common Cadre of Head Assistants will be fixed accordingly.


Sd/-
(Trinanjana Chakraborty)
OSD & E.O. Additional Secretary
to the Govt. of West Bengal

No. : 24/1(13)-PAR(CCW)/Estt.

Date : 22.02.2021

Copy forwarded for information and necessary/appropriate action/record to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001;
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012;
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073;
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064;
5. The Joint/ Dy. Secretary/Assistant Secretary, _____ Department;
He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint/ Deputy / Assistant Secretary, _____ Department;
7. The D.D.O., _____ Department, with request to issue LPC in respect of the employee(s) concerned;
8. P&AR Department, General Cell/Training Cell;
9. Shri/Smt. _____, U.D.A.,
_____ Department;
He/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited;
11. Promotion & Gradation List Cell, CC Wing, P and A.R Department;
12. The IT Cell of this Department;
13. Guard File.


Deputy Secretary
to the Govt. of West Bengal