

GOVERNMENT OF WEST BENGAL

PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT, COMMON CADRE WING
STATE SECRETARIAT, NABANNA, 7th Floor.

325, Sarat Chatterjee Road, Howrah-711102.

ORDER

No. **138-PAR(CCW)/Estt.**
3P-06/13(Pt-I)

Date: **02.11.2016.**

The following Grade I Typist, borne under Secretariat Common Cadre of Grade I Typists and who is now posted in the Department / Office mentioned against his name, is hereby appointed in the interest of public service to officiate in the post of **Supervisory Grade Typist** under the pay structure of Pay Band-3 (Rs. 7,100/- Rs. 37,600/-), with Grade Pay of Rs. 3,900/- plus allowances as admissible from time to time under the order of the Government in the Department / Office as mentioned against his name in column-4 with effect from the date noted in column-3 until further orders :-

Sl. No.	Name and Department of the Grade I Typists	Date of Effect	Department/ Office where services are placed
1	2	3	4
1.	Shri Jawed Ahmed Khan Housing	01.10.2016	Home

His seniority in the Secretariat Common Cadre of Supervisory Grade Typist will be fixed accordingly.


Sd/- D. Chowdhury
Deputy Secretary
to the Government of West Bengal

No. **138 /1(16) -PAR(CCW)/Estt.**

Date : **02 .11.2016.**

Copy forwarded for information and necessary/ appropriate action/record to :-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, IB Market, Salt Lake, Kolkata-700106.
4. The Joint Secretary /Dy. Secretary/Assistant Secretary, Housing Department. He is requested to release the employee concerned within 10 working days from the date of issue of this order.
5. The Joint Secretary / Dy. Secretary/Assistant Secretary, Home Department.
6. The D.D.O., Housing Department, with request to issue LPC in respect of the employee concerned.
7. Shri Jawed Ahmed Khan, Grade-I Typist, Housing Department- he is directed to join his new assignment within 10 working days from the date of issue of this order.
8. The Sr. Personal Secretary to the Principal Secretary, P& A.R. Department, Govt. of W.B.
9. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
10. The Promotion & Gradation List Cell, CC Wing, P & AR Deptt.
11. The IT Cell/ Training Cell of this Department.
12. Guard File.


O.S.D. & E.O. Assistant Secretary
to the Government of West Bengal.


3.11.16.