

**Government of West Bengal
Office of the District Magistrate, Howrah
General Establishment Section.**

ORDER

No. 1326 /Estt.

Date: 25 /08 /2016

As Shri Avijit Kumar Latua, WBCS(Exe), Addl. District Magistrate (Genl.), Howrah, is proceeding to avail Earned Leave for the period from 08.08.2016 to 12.08.2016 prefixing 06.08.2016 & 07.08.2016 and suffixing 13.08.2016, 14.08.2016 & 15.08.2016 being Govt. holidays, Shri Rajarshi Mitra, IAS, Addl. District Magistrate (Dev.), Howrah will remain in charge of the Addl. District Magistrate (Genl.), Howrah for the aforesaid period in addition to his normal duties.

Shri Latua is directed to hand over his charge to Shri Mitra on 05.08.2016 in the afternoon

Shri Mitra is also directed to take over the said charge from Shri Latua on 05.08.2016 in the afternoon


District Magistrate


Howrah

Date: 25 /08 /2016

Memo. No. 1326/100 Estt.

Copy forwarded for information & taking necessary action to:

1. The Pr. Secretary, Govt. of W. B, P & A R Deptt., IAS Cell, Nabanna, Howrah.
2. The Pr. Secretary, Govt. of W.B, P & A R Deptt, WBCS Cell, Nabanna, floor-7th, Howrah
3. The ADM (Genl.), Howrah.
4. Shri Avijit Kr. Latua, WBCS(Exe), ADM(Genl.), Howrah.
5. The ADM(Dev), Howrah.
6. Shri Rajarshi Mitra, IAS, ADM(Dev), Howrah.
7. The Dy. Secretary, Govt.of W. B, P & A R Deptt. SR & A/Cs Cell, Writers' Bldgs, Block- IV, 2nd floor, Kolkata-1.
- ✓ 8. The Dy. Secretary, Govt.of W. B, P & A R Deptt. IT Cell, Nabanna, Howrah.
- 9-11. C A to D M /ADM(LR)/ADM(Panch), Howrah.


District Magistrate
Howrah

MK:Others