



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms,
(COMMON CADRE WING)
STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102
(Email id: paregov.ccw@gmail.com)

No. 20-PAR(CCW)/Estt.
3F-3/14(Pt-III)

Date : 04.02.2019.

ORDER

The following 1 (one) Head Assistants, borne under Secretariat Common Cadre of Head Assistants and who is now posted in the Department / Office mentioned against his name, is hereby appointed in the interest of public service to officiate in the post of **Section Officer**/ equivalent posts, under the pay structure of Pay Band-4 (Rs. 9,000/- Rs. 40,500/-)(Minimum Pay Rs. 12000/-) with Grade Pay of Rs. 4,780/- plus allowances as admissible from time to time under the order of the Government in the Department / Office as mentioned against the name in column-4 with effect from the date noted against in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistant	Date of Effect	Department / Office where services are placed
1	2	3	4
1.	Shri Pradip Kr. Das (SC) Youth Services & Sports (Erstwhile Youth Services)	18.07.2018	Finance

His seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.

sd/
Deputy Secretary
to the Government of West Bengal

No. 20/1(14)-PAR(CCW)/Estt.

Date : 04.02.2019.

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Additional Secretary/ Commissioner, P & AR Department, General Cell/ Training Cell;
6. The Joint Secretary/Dy. Secretary/Assistant Secretary, _____ Department. He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint Secretary / Dy. Secretary/Assistant Secretary, _____ Department.

8. The D.D.O., _____ Deptt., with request to issue LPC in respect of the employee(s) concerned.
9. Shri _____ Head Assistant, _____ Department- he is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Personal Secretary to the Principal Secretary, P and A.R. Department, Govt. of W.B.
11. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
12. The Promotion & Gradation List Cell, P and A.R. Department [CC Wing].
13. The IT Cell of this Department.
14. Guard File.



Deputy Secretary
to the Government of West Bengal