



GOVERNMENT OF WEST BENGAL

DEPARTMENT of PERSONNEL and ADMINISTRATIVE REFORMS & e-GOVERNANCE,
(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102
(Email id: paregov.ccw@gmail.com)

ORDER

No.120-PAR(CCW)/Estt.
3P-14/11(Pt - IV)

Dated: 02.11.2018

The following five (5) Lower Division Assistants, borne under Secretariat Common Cadre of Lower Division Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the vacant posts of Upper Division Assistants/equivalent posts occurred in the month of August, 2018, under the pay structure of Pay Band-3 (7,100/- - 37,600/-) with Grade Pay-3,600/- plus allowances as admissible from time to time under the orders of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s):

<i>Sl. No.</i>	<i>Names and Departments of the Lower Division Assistants</i>	<i>Dates of Effect</i>	<i>Departments / Offices where services are placed</i>
1	2	3	4
1.	Shri Soumitra Bandyopadhyay, L&LR and R.R.&R.	28.08.2018	West Bengal Information Commission
2.	Shri Rintu Chatterjee, P and AR & e-G	28.08.2018	Governor's Secretariat
3.	Md. Asif Iqbal Laskar, MA&ME	28.08.2018	Co-operation
*4.	Shri Bholanath Manna, (SC), MEE&LS	28.08.2018	Urban Development & Municipal Affairs
*5.	Shri Amitava Das, (SC), Home & Hill Aff.	28.08.2018	Finance

2. Their seniority in the Secretariat Common Cadre of Upper Division Assistants will be fixed accordingly.
3. The respective Departments are to follow para (i) and (ii) of Memorandum No. 4851-F(H)/FA/O/2E-1/162/17 (N.B.) Dated: 04.08.2017 of the Finance Deptt., whichever is applicable in respect of the personnel/employees in column no. 2.
- *4. The employees mentioned above are allowed promotion to the posts of UDA provisionally, on officiating basis and, their fixation of pay on such promotion will be guided by Memorandum no. 919-F Dated: 02.02.2006 of the Finance Deptt.

Sd/- C.S.Tewary

Deputy Secretary to the
Government of West Bengal

No. 120/1(14)-PAR(CCW)/Estt.

Dated: 02.11.2018

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, SUBHANNA, SGO Complex, 5th & 6th Floor, Plot No. 9, Block – DF, Sector-I, Bidhannagar, Kolkata-700064.
5. The Additional Secretary/Commissioner, Department of P and AR & e-G, General/Training Cell.
6. The Joint/Deputy/Assistant Secretary, _____ Department. This is obligatory to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint/Deputy/Assistant Secretary, _____ Department.
8. The Drawing and Disbursing Officer, _____ Department; with request to issue L.P.C. in respect of the employee(s) concerned.
9. Shri/Smt. _____, LDA, _____ Department. He/she is directed to join his/her new assignment within 10 working days positively from the date of issue of this order.
10. The Chairman/Secretary, The Bengal Secretariat Co-operative Society Limited.
11. The Promotion & Gradation list cell.
12. HRMS Tagging & Untagging Cell.
13. The IT Cell of this Department.
14. Guard File.



Deputy Secretary