



# GOVERNMENT OF WEST BENGAL

Department of Personnel and Administrative Reforms & e-Governance,  
(COMMON CADRE WING)

**STATE SECRETARIAT, NABANNA, 7<sup>th</sup> Floor,  
325, Sarat Chatterjee Road, HOWRAH-711 102**

(Email id: [paregov.ccw@gmail.com](mailto:paregov.ccw@gmail.com))

No. 119 -PAR(CCW)/Estt.  
3P-02/17

Date : 29.10.2018.

## ORDER

The following 3 (Three ) Grade I Typists, borne under Secretariat Common Cadre of Grade I Typists and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Supervisory Grade Typist** under the pay structure of Pay Band-3 ( Rs. 7,100/- Rs. 37,600/-), with Grade Pay of Rs. 3,900/- plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Grade I Typists	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Prasanta Kumar Seth Public Works	01.10.2018	Labour
2.	Shri Asim Kumar Sarkar I & CA	01.10.2018	School Education
3.	Shri Arun Kumar Saha Higher Education, Science & Technology and Bio Technology	01.10.2018	Home & Hill Affairs

Their seniority in the Secretariat Common Cadre of Supervisory Grade Typists will be fixed accordingly.

Sd/-  
Deputy Secretary  
to the Government of West Bengal

No. 119/1(13) -PAR(CCW)/Estt.

Date : 29.10.2018.

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064

5. The Joint Secretary/Dy. Secretary/Assistant Secretary, \_\_\_\_\_ Department. He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
6. The Joint Secretary / Dy. Secretary/Assistant Secretary, \_\_\_\_\_ Department.
7. The D.D.O., \_\_\_\_\_ Deptt., with request to issue LPC in respect of the employee(s) concerned.
8. Shri / Smt \_\_\_\_\_ Grade-I Typist, \_\_\_\_\_ Department- he/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
9. The Personal Secretary to the Principal Secretary, P and A.R. & e- G Department, Govt. of W.B.
10. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
11. The Promotion & Gradation List Cell, P and A.R. & e- G Department [CC Wing].
12. The IT Cell of this Department.
13. Guard File.

*Subha*  
29.10.18

Deputy Secretary  
to the Government of West Bengal.