



GOVERNMENT OF WEST BENGAL

DEPARTMENT of PERSONNEL and ADMINISTRATIVE REFORMS & e-GOVERNANCE,
(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102
(Email id: pargov.ccw@gmail.com)

ORDER

No.94-PAR(CCW)/Estt.
3P-14/11(Pt - IV)

Dated: 23.08.2018

The following six (6) Lower Division Assistants, borne under Secretariat Common Cadre of Lower Division Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the vacant posts of Upper Division Assistants/equivalent posts occurred in the month of June, 2018, under the pay structure of Pay Band-3 (7,100/- - 37,600/-) with Grade Pay-3,600/- plus allowances as admissible from time to time under the orders of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s):

Sl. No.	Names and Departments of the Lower Division Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Smt. Rina Das, Home & Hill Aff.	01.06.2018	Housing Industry Regulatory Authority under Housing
2.	Shri Tapas Mukherjee, Public Works	01.06.2018	Housing Industry Regulatory Authority under Housing
3.	Shri Ratan Sardar, Housing	01.06.2018	Disaster Management & Civil Defence (Erstwhile Disaster Management)
4.	Shri Arun Nandi, Home & Hill Aff.	01.06.2018	Land & Land Reforms and Refugee Relief & Rehabilitation
5.	Shri Pulak Gupta, L&LR and R.R. &R.	01.06.2018	Home & Hill Affairs
6.	Shri Dipankar Sadhu, Urban Dev. & Municipal Aff.	01.06.2018	Consumer Affairs

2. Their seniority in the Secretariat Common Cadre of Upper Division Assistants will be fixed accordingly.
3. The respective Departments are to follow para (i) and (ii) of Memorandum No. 4851-F(H)/FA/O/2E-1/162/17 (N.B.) Dated: 04.08.2017 of the Finance Deptt., whichever is applicable in respect of the personnel/employees in column no. 2.
4. The employees are allowed promotion to the posts of UDA provisionally, on officiating basis and, their fixation of pay on such promotion will be guided by Memorandum no. 919-F Dated: 02.02.2006 of the Finance Deptt.

Sd/- D. Chowdhury
Special Secretary to the
Government of West Bengal

No.94/1(13)-PAR(CCW)/Estt.

Dated: 23.08.2018

Copy forwarded for information and necessary/appropriate action/record to:

1. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.

2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, SUBHANNA, SGO Complex, 5th & 6th Floor, Plot No. 9, Block - DF, Sector-I, Bidhannagar, Kolkata-700064.
5. The Additional Secretary/Special Secretary, Department of P and AR & e-G, General/Training Cell.
6. The Joint/Deputy/Assistant Secretary, _____ Department. This is obligatory to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint/Deputy/Assistant Secretary, _____ Department.
8. The Drawing and Disbursing Officer, _____ Department; with request to issue L.P.C. in respect of the employee(s) concerned.
9. Shri/Smt. _____, LDA, _____ Department. He/she is directed to join his/her new assignment within 10 working days positively from the date of issue of this order.
10. The Chairman/Secretary, The Bengal Secretariat Co-operative Society Limited.
11. The Promotion & Gradation list cell.
12. The IT Cell of this Department.
13. Guard File.



Deputy Secretary