



GOVERNMENT OF WEST BENGAL

Department of Personnel & Administrative Reforms & e-Governance

(Common Cadre Wing)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, Shibpur, Howrah-711102.

From : Deputy Secretary,
Government of West Bengal.

To : *All the qualified candidates*

No. 343(828) -PAR(CCW)/A-02/2018

Date :10/09/2018

Shri/Smt. who has been allotted by the Public Service Commission, West Bengal for appointment to the post of Lower Division Assistant in the Secretariat Common Cadre on the basis of the results of Clerkship Examination,2015-2016, is hereby requested to send back the two(2) sets of enclosed Verification Roll Forms duly filled in along with all the corroborating documents to this Department immediately at the aforementioned address. He/She is also requested to send a recent passport size photograph of him/her duly self attested.

Shri/Smt..... is further informed that if he/she fails to return the V.R. Forms duly filled in within a month from the date of receipt of this letter, it will be construed that he/she is not interested in accepting the offer of appointment to the post of Lower Division Assistant in the Secretariat of Govt.of West Bengal.

Deputy Secretary
to the Government of West Bengal.