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No. 1027  
Date 04.05.2018

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04/5/18

भारत सरकार  
वित्त मंत्रालय  
वित्तीय सेवाएं विभाग  
ऋण वसुली अपीलीय अधिकरण, कोलकाता  
Govt. of India  
Ministry of Finance  
Department of Financial Services  
Debts Recovery Appellate Tribunal, Kolkata



9, Old Post Office Street  
7th Floor, Kolkata - 700 001

Ph. & Fax: 2213 5541 / 2213 5513  
e-mail: dratkolkata-dfs@nic.in

Dated: 24<sup>th</sup> April, 2018

No. 1/3/DRAT/KOL/2012/206

To  
The Special Secretary to the Govt. of West Bengal,  
D/o Personnel and Administrative Reforms & e-Governance,  
State Secretariat,  
Nabana, 7<sup>th</sup> Floor,  
325, Sarat Chatterjee Road,  
Howrah-711102.

Subject: Vacancy Circular for the post of Court Master in DRAT, Kolkata – reg.

Sir,

Enclosed kindly find herewith a vacancy circular for the post of Court Master in DRAT, Kolkata. It is requested to upload the vacancy circular on the website of your Department for wide circulation.

Yours faithfully

*S. Chattopadhyay*  
(S. Chattopadhyay)  
Section Officer  
DRAT, Kolkata

Encl: As above

भारत सरकार  
वित्त मंत्रालय  
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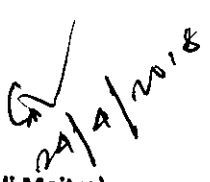
No. 1/3/DRAT/KOL/2012

Dated: 24<sup>th</sup> April, 2018

**VACANCY CIRCULAR**

The Debts Recovery Appellate Tribunal is a quasi judicial body set up under the provisions of the Recovery to Debts Due to Bank and Financial Institutions Act, 1993 by the Ministry of Finance, Department of Financial Services, Govt. of India. This Tribunal invites application from officials of the Central Government/State Governments/Courts/Tribunals for filling of a temporary post of Court Master (01 No.) on promotion/deputation basis.

1. Pay Scale and Eligibility conditions prescribed for the post are given in Annexure-I.
2. The period of deputation shall be initially for a period of three years, which may be curtailed or extended in the interest of administrative exigencies. The appointment of candidates selected for the posts on deputation basis will be governed by the terms and conditions mentioned in Ministry of Personnel & Training orders bearing OM No. DoPT O.M. No. 6/8/2008-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.
3. The maximum age limit for deputation shall be 56 years as on the last date of receipt of applications in this Tribunal.
4. Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any other Organizations /Department of Central Government shall ordinarily not exceed three years. The candidate must fulfill a 'Cooling Off' period of 3 years from the date of his/her return from previous deputation/ex-cadre post.
5. The applications of eligible candidates who are desirous of joining the post on promotion/deputation basis and who can be spared immediately may be forwarded to this Tribunal in the prescribed pro-forma (Annexure-II) through Proper Channel along with attested copy of APAR Dossiers for the last 5 years along with vigilance clearance & integrity certificates, so as to reach the Secretary/Registrar, Debts Recovery Appellate Tribunal, 9, Old Post Office Street, 7<sup>th</sup> Floor, (adjacent to High Court, Calcutta) Kolkata-700001 within 45 days from the date of publication of this Circular.
6. Incomplete applications or those received without requisite documents or received after the last date or not received through proper channel will not be entertained in this regard.
7. No TA/DA will be allowed for attending the skill test etc. if called for.
8. Application once submitted shall not be permitted to be withdrawn.

  
(Sonali Moitra)  
Secretary/Registrar  
DRAT, Kolkata

Tel. No. 033-22135541/033-22627740

**ANNEXURE-I**

**Court Master: 01 (One)**

**Pay:** 7<sup>th</sup> CPC Pay Matrix [ Level -4 ][6<sup>th</sup> CPC Pay Scale: PB-I, Rs.5200-20200 plus Grade Pay 2400/-]

**Eligibility Conditions:**

**Promotion basis:**

From amongst Lower Division Clerks of Debts Recovery Appellate Tribunal, Kolkata with eight years regular service.

**Deputation basis:**

- (1) Persons holding analogous posts in Central Government or State Government or in High Courts or Tribunals;
- (2) Lower Division Clerks with eight years regular service in the 7<sup>th</sup> CPC Pay Matrix [Level-2][6<sup>th</sup> CPC Pay Scale: PB-I Rs.5200-20200 plus Grade Pay 1900/-] or equivalent.
- (3) Persons having exposure in legal matters and knowledge of stenography will be preferred.

ANNEXURE-II

PROFORMA

01.	Name of the applicant:	
02.	Post applied for:	
03.	Date of Birth:	
04.	Present post held:	
05.	Present pay with pay scale:	
06.	Date of regular appointment in present scale/grade or feeder post:	
07.	Educational qualifications:	
08.	Details of Experience with period:	
09.	Date of return from last ex-cadre post, if any:	
10.	Whether belongs to SC, ST/OBC:	
11.	Remarks, if any:	
12.	Postal address for communication with Telephone No. & Pin Code (in block letters):	
13.	Postal address of Parent Deptt. With Telephone/Fax No. & Pin code (in Block letters):	

Signature of the Applicant

CERTIFICATE BY PARENT OFFICE

The information furnished by the candidate has been verified from the records and is found to be correct. ACR/APAR Dossiers for the last five years and Vigilance Clearance Certificate are enclosed. In the event of selection of the candidate, he/she will be relieved immediately from this Department.

(Signature)

Name:

Designation:

Office Telephone No.